

**UNADOPTED
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 26th September 2022 7pm at Council chambers
49 High Street, Polegate BN26 6AL**

Present: Cllrs D Murray, D Dunbar, M Falkner, A Snell, S Shing, W Alexander, R Shing, D Shing, D Sanders, A Wood, D Watts, M Piper (12)

Not Present: Cllrs M Cunningham, C Berry, L Sargent (3)

3 members of public

Minute No.	Subject/Resolution
13097	I minute silence was observed in respect of the passing of the late queen Elizabeth II A presentation was given to the whole council by Tim Hogben of Polegate & Willingdon Windmill Opportunity for public comment for items on the agenda
13098	Apologies for absence Cllrs M Cunningham, Mrs C Berry, Mrs L Sargent
13099	Declarations of interest in any items on the agenda D Dunbar Minute 13109 D Shing Minutes 13107 13109 c & d S Shing Minutes 13107 13109 c & d R Shing Minutes 13109c D Watts Minute 13109c A Snell Minute 13109 c Ms A Snell, D Murray, Mrs M Piper (Directors of Polegate War Memorial Recreation Ground CIC) Minute 13109e
13100	To approve and adopt the minutes of the 25th July 2022; Special Full Council 4th August 2022; Special full Council 20th September 2022 <u>It was resolved to approve and adopt the minutes of the meetings 25th July 2022: Special Full Council 4th August 2022; Special full Council 20th September 2022 as an accurate record of the meetings. VOTE 10 in favour 2 abstentions in favour.</u>
13101	To Adopt the minutes and recommendations of the standing committees and working groups a) Finance committee meetings 15th July 2022 and 2nd September 2022 <u>It was resolved to adopt the minutes and recommendations of the Finance committee meetings 15th July 2022 and 2nd September 2022 VOTE All in favour.</u> b) Planning Meetings 21st July 2022 and 11th August 2022 <u>It was resolved to adopt the minutes and recommendations of the Planning Meetings 21st July 2022 and 11th August 2022 VOTE All in favour.</u> c) Personnel Meeting 5th August 2022 <u>It was resolved to adopt the minutes and recommendations of the Personnel Meeting 5th August 2022 VOTE All in favour</u>
13102	Mayors Verbal Report The Mayor attended the proclamation of King Charles III on Sunday with a Deputy

	Lieutenant. The Mayor has also attended a service at Chichester cathedral, the Dieppe raid commemoration at Newhaven. He had also attended the Mornings Mill Farm meeting and gave a summary of the situation with both the inspector and the public comment from Wealden District Council about not defending the case. The local MPs were calling this in if the appeal were allowed.
13103	Financial Update a) Approval of payments as presented (some already approved) <u>It was resolved to approve payments presented £133,121.21. VOTE All in favour</u> b) Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves. (For approval of variances as shown) end of year accounting papers <u>It was resolved to approve the bank reconciliations, reports and variances VOTE All in favour</u> c) Barclaycard statements for noting. These were noted by council. d) Request to fund a monthly (1 day per month) regular graffiti clean at Brightling Road Leisure Ground – cost from general reserves est £500 pcm and £6000 to be added to the budget for 2023/24 <i>This item was deferred</i> e) To fund a one off graffiti clean of £1500 vandalism to come from general reserves and waive financial regulations for specialist service <u>It was resolved to fund a one off graffiti clean of £1500 vandalism to come from general reserves and waive financial regulations for specialist service VOTE All in favour</u> f) To fund the concrete plinths picnic benches already agreed to come from general reserves estimated cost £5500 for 6 bases <u>It was resolved to fund the concrete plinths picnic benches already agreed to come from general reserves estimated cost £5500 for 6 bases VOTE All in Favour</u> g) To increase budget code 4220 by £5000 to cover additional vandalism costs (signage replacement, lectern replacement etc), new mayors board and gold leaf lettering <u>It was resolved to increase budget code 4220 by £5000 to cover additional vandalism costs (signage replacement, lectern replacement etc), new mayors board and gold leaf lettering VOTE All in favour</u> h) Motion to use the unused grass cut of £1545 to fund new tubs and flowers outside the council offices as discussed with the flower group <u>It was resolved to use the unused grass cut of £1545 to fund new tubs and flowers outside the council offices as discussed with the flower group VOTE All in Favour</u>
13104	EXTERNAL AUDIT REPORT – TO FORMALLY APPROVE AND NOTE NO ACTION ADVISED <u>It was resolved to accept the external audit report and the contents noted. No action was required VOTE All in favour</u>
13105	Motion to stay opted in to the SAAA central external auditor appointment arrangements for the next 5 year period <u>It was resolved to stay opted in to the SAAA central external auditor appointment arrangements for the next 5 year period VOTE All in favour</u>

13106	Motion to purchase a photograph of HM King Charles III (to be framed) and displayed in a prominent position near to the Mayor s official seat. Estimated cost £150 from general reserves <u>It was resolved to purchase a photograph of HM King Charles III (to be framed) and displayed in a prominent position near to the Mayor s official seat. Estimated cost £150 from general reserves VOTE 10 for 2 abstentions S Shing, D Shing</u>
13107	Motion to relocate the blue public toilet sign (awaiting elapsed quotation) to come from general reserves estimated cost £500-£1000 based on previous quotes to select option 1 or 2 NB option 2 will have an additional time delay and cost for the East Sussex Highways licence estimated an additional £500 <i>Option 1 Erect the existing sign on the lamp column (which I believe is owned by Polegate Town Council), beside the Town Council offices. This would need to be mounted at 2.1m, so would need to ensure that if hanging baskets are put on this column, that they do not cover the sign. (Estimated cost £500)</i> <i>Option 2 Erect a new post in the grass verge adjacent to the flower bed and seating area for the sign to be erected at 2.1m Estimated cost £1000 plus licence.</i> <i>This item was deferred.</i>
13108	Changing Places toilets – to make a decision in principle to install a changing places pod at Polegate War Memorial Recreation Ground or possibly Brightling Road a. Wannock <u>It was resolved to make a decision in principle to install a changing places pod at Polegate War Memorial Recreation Ground Vote All in Favour</u> b. Brightling Road <i>This item was deferred</i>
13109	Correspondence for action a. Scarecrows request to hold a joint event next summer with Polegate Scarecrows PADMEC (mini railway) and Polegate Town Council at Brightling Road Leisure ground? To delegate to the clerk in liaison with Polegate Scarecrows. <u>It was resolved to hold a joint event next summer with Polegate Scarecrows PADMEC (mini railway) and Polegate Town Council at Brightling Road Leisure ground? To delegate to the clerk in liaison with Polegate Scarecrows. VOTE All in favour</u> b. Request to have Brightling Road Leisure ground be the starting point for an event for a 10km run – request for next year (possibly at the same time as the Brightling event) <u>It was resolved to allow the request that Brightling Road Leisure ground be the starting point for an event for a 10km run – request for next year VOTE All in favour</u> <i>Cllr S Shing left at 20:35pm</i> c. Wealden Corporate Plan 2023-27 consultation – corporate response from Polegate Town Council <u><i>No comment was submitted.</i></u> d. East Sussex County Council – does Polegate Town Council wish to do its

	own grass cutting in 2023/24 as per previous years <u>It was resolved that the Town Council would go ahead with its own cuts and receive reimbursement from East Sussex County Council/Highways for the allocated 2 cuts VOTE 11 for 1 abstention D Shing.</u> e. Polegate & Stone Cross Cricket Club –council to apply on behalf of for permitted development/ planning permission for an all-weather cricket strip at Polegate War Memorial Recreation Ground, Wannock Road. Funding from the cricket Club. <u>It was resolved that the council/town clerk apply on behalf of for permitted development/ planning permission for an all-weather cricket strip at Polegate War Memorial Recreation Ground, Wannock Road. Funding from the cricket Club. VOTE All in favour</u> f. Request to support baby loss awareness week 9-15th October 2022 by putting blue/pink lights in the doorway/window of the council offices in support of SANDS charity <u>It was resolved to support baby loss awareness week 9-15th October 2022 by putting blue/pink lights in the doorway/window of the council offices in support of SANDS charity VOTE All in favour</u>
13110	Representatives from other bodies a. Jubilee Nature Reserve – to delegate to the clerk in liaison with the friends of group to spend the grant now received for work on the Jubilee Nature Reserve <u>It was resolved to delegate to the clerk in liaison with the friends of group to spend the grant now received for work on the Jubilee Nature Reserve</u>
13111	Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of land and legal matters) <u>The motion was proposed and seconded. It was resolved to enter confidential session Vote All in favour</u>
13112	Land matters- NB Potential spend of £3750 and contingency of around £2000 to come from general reserves for specialist consultant as previously requested. <u>It was resolved to engage the specialist consultant at £3750 and contingency of around £2000 to come from general reserves for specialist consultant re land matters as previously requested (minute 13065). VOTE 10 for 1 abstention D Shing.</u>
13113	Staff update

The meeting closed at 21:04pm

Signed Mayor of Polegate _____ Date _____