

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 27th September 2010 in the Council Chamber, 49 High Street Polegate at 7.30 p.m.

Present: Cllrs T Voyce (Chair), M Cunningham, Mrs J Voyce, J Rogers, T Wright, G Carter, Mrs M Piper, Mrs D Joy, A Watkins, J. Harmer, S. Shing, R Martin and Mrs J Bigsby.

Not Present Cllr Mrs C Berry, S. Barber

Also present Mrs L Baxter - Acting Town Clerk

Mrs J Ognjanovic - Office Manager – Clerking the meeting

1 member of the public

9396 Apologies for absence

Cllr S Barber (work commitments) and Cllr Mrs C Berry (illness)

9397 Declarations of interest

None

9398 Opportunity for public comment

No one wished to speak.

9399 Minutes of the Council Meeting held on

The minutes of the Meeting held on **21st July 2010** were signed as a true and accurate record of the meeting.

The minutes of the Meeting held on **26th July 2010** were signed as a true and accurate record of the meeting.

The minutes of the Special Full Council Meeting held on **6th September 2010** were signed as a true and accurate record of the meeting.

9400 Polegate Town Mayors Report

The Town Mayor gave his report verbally and reported the following –

His visit to the Gallford Try Windfarm Public exhibition had been informative but there were reservations on the impact on Polegate, particularly visually.

9401 Notification of any matters to be dealt with as urgent

None

9402 PCSO report

Two reports had been circulated and noted prior to the meeting.

It was noted that Polegate now had only one PCSO, Hannah Parks

9403 District/County Councillors' Reports

Reports had been received from Cllr R Martin, Cllr D Broadbent, Mrs O Lin Shing Cllr S. Shing and Cllr D Shing and these had been circulated prior to the meeting.

A report had also been received and circulated from Cllr A Watkins regarding the Cuckmere Community bus.

9404 Adoption of recommendations and minutes from Committees

Planning Committee – 18th August 2010 and 13th September 2010

It was resolved that the Planning Minutes for 18th August and 13th September be adopted. VOTE ALL in favour

Finance and Policy Committee – 7th September 2010

Minute 9373 was discussed and Cllrs were asked to come forward to increase the cllrs per committee before any delegated powers would be granted and to revise the upper limit for committees.

It was resolved that the Finance and Policy minutes for 7th September 2010 be adopted with amendments to 9371 stating that the grant for £500 be specifically for Relateen at Willingdon Community School and 9373 a) would be referred back to Finance & Policy for further discussion. It was resolved that a list for cllrs to be nominated as substitutes for each committee would also be referred back for names at the next Finance & Policy Meeting. VOTE ALL in favour

It was resolved that the Finance and Policy minutes for 20th July 2010 also be adopted at this time and the amended minutes be resubmitted to the website as an amended version. VOTE ALL in favour

Environmental and Leisure – 13th September 2010

It was resolved that the minutes from Environment and Leisure be adopted with amendments as follows:

9384 to be labelled a,b,c,d as appropriate and the wording to be changed “up to £50” on both items.

9385 to be in bold as a resolution. VOTE ALL in favour

It was resolved that the letter to the bee keeper asking him to remove the 5 hives would be sent from the office using prudence & common sense informing him that if he took no action the hives would be removed and he would forfeit his allotment. VOTE ALL in favour

It was resolved that a letter of sympathy be sent to the tenant of plot 1 but informing her that there would be no reduction in rental. VOTE ALL in favour

It was resolved that the advisory group set a date for the meeting to discuss Brightling Road meadow improvements. VOTE ALL in favour

The winter planting at the Council offices was discussed and it was resolved to bring the details back to the next Full Council on 25th October to discuss. VOTE ALL in favour

9405 a) Buildings & Land Advisory Committee report 14th September 2010

It was resolved to replace the soffits and fascia and new galvanised supports and replace the barbed wire at the pavilion, monies will be found from reserves and general maintenance. VOTE ALL in favour

It was resolved to replace the gents door at the pavilion with a reinforced lining, replacing the frame so that the door opened outwards and fitting a door closer to prevent damage from the wind. Jo to obtain prices. VOTE ALL in favour

It was resolved to reinforce the ladies door with a metal lining only as this was not generally subject to vandalism. This work would be carried out by the maintenance man. VOTE ALL in favour

It was resolved to ask the football club to produce a full and detailed proposal with specifications and full detail of the requested grills for windows at the pavilion. Full recommendations and details would be reported back to the next full council after submission from the Football Club. VOTE ALL in favour

The Council office repairs were discussed and some concerns were raised regarding the repairs to some cracks outside, especially where there were previous raised areas. The lean to figures were stated as an estimate of £4387 as final cost subject to checks, plus the hours from the litter picker and previous maintenance man.

It was resolved that following the Buildings & Land Advisory Committee report the company ADT's quote for £1680 would be selected for the CCTV purchase and installation with no maintenance contract.

VOTE 6 for 4 against 3 abstentions

The allotment entrance had been checked and not considered dangerous.

The skate park gate was now being repaired and would be refitted shortly.

It was also agreed that the Buildings and Land Advisory committee needed more councillors Cllrs Mrs M Piper and Mrs J Bisgby agreed to join the Committee.

9405 b)SLR Minutes 2nd July 2010

The minutes were discussed and it was agreed that the office would chase the Highways agency regarding seeding and the bund slip possibly sending photos of the dangers the weeds are presenting to drivers.

9406 Breakfast Meeting 13th September 2010.

Cllrs Rogers gave a brief report regarding the sponsorship of the business breakfast, how it was progressing and that the Chamber of Commerce would be discussed at the next meeting on 8th November 7-8.30am Treacle Mine, Polegate. This would again be sponsored by Autowise.

9407 Councillors' Question Time

Standing order 8 a,b & c were clarified

No other questions

9408 Financial Update

- a. Cllrs were happy with the new format of details for payments and approved the accounts for payment.
- b. A query was raised regarding the levels of postage. It was reported that postage increase had been mainly to the requirement to send papers to Councillors and increased amounts of letters to allotment holders. The office agreed to look into any further reasons for the large increase and report back to Council.
- c. Cllrs discussed the possibility of raising the budgets by the RPI currently 4.7% Cllrs agreed that in general they would not want to increase the precept. As details on capping were currently unavailable until the end of October Council discussed whether to defer the decision for the % increase until further details on the potential capping for town councils with the possibility of making a decision at the next full council meeting on 25th October.

It was resolved to accept a 0% increase in the precept with a 3% increase in budget on standard items. VOTE 13 in favour 1 abstention Cllr S Shing

Cllr Mrs J Bigsby requested some further details on youth workers increases ready for the budget. The Acting Town Clerk agreed to provide those as soon as possible

9409 Correspondence for action

It was resolved to pay for the Airs subscription. VOTE All in favour.

It was agreed that Cllr Mrs M Piper, Cllr J Rogers and the Acting Town Clerk should attend the Wealden District/Parish Conference.

It was agreed that Polegate Town Council would not be developing a community flood plan at this time.

It was agreed that the office would complete the highways survey.

There were no comments for the proposed shared cycleway/footway ESCC.

It was agreed that Cllr R Martin would attend the Fire Authority meeting on 21st October and report back to full council. The office would request further information about the meeting.

It was agreed that Cllr R Martin would attend the SALC AGM on 3rd November and report back to full council.

It was agreed to circulate the CAB papers to all councillors, Cllr Cunningham and Cllr Watkins would receive theirs electronically via email.

It was agreed to send an electronic copy of the the following to Cllr Cunningham: waste matters; SALC; Wettons increase; South Downs National Park.

It was resolved to ask a representative of South Downs National Park to come to speak to Polegate Town Council VOTE All in favour

9410 Master Plan – Adoption

It was stated that if adopted this would be a working document as photos and other items needed to be added.

A discussion took place regarding whether the Council would resist loss of employment/retail outlets at other locations other than the town centre. If the council considered there to be a considerable shortfall in outdoor recreation open space in Polegate. Thereby a need to alter the wording fairly well served under section 12. Leisure & Recreation.

It was resolved to alter “fairly well served” to “served” and add a comment on section 12 to include “18 hectares short” Cllr A Watkins to liaise with the office on the addition. VOTE All in favour

**It was resolved to include in the working document wording to protect the two Polegate playing fields at Hindslands as green fields
VOTE 7 For 4 Against 2 Abstentions (Cllr S Shing Cllr Mrs D Joy)**

**It was resolved to adopt the Polegate Town Masterplan as a working document
VOTE All in favour.**

9411 Proposed dates of next cycle of meetings

The Finance & Policy meeting was cancelled (no longer required)

Full Council 25th October 2010 7.30pm

Resolution to take business into confidential session

It was resolved that due to the confidential nature of the next business to be transacted the press and public be excluded from the rest of the meeting. VOTE All in favour.

Cllr Mrs D Joy and Cllr S Shing left the meeting at 9.30pm