

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 28<sup>th</sup> January 2013 in the Council Chamber, 49 High Street Polegate at 7.30pm**

**Present:** Cllrs M Cunningham **MC**(Chair), J Harmer **JH**, D Broadbent **DB**, S Shing **SS** (late arrival), H Parker **HP**, Mrs M Piper **MP** D Shing **DS**, M Clewett **MCI**, Mrs J Voyce **JV**, T Voyce **TV**, Mrs C Berry **CB** J O’Riordan **JOR**, **(12)**

**Not Present:** G Gibbs MBE **GG**, E Board **EB**, M Pybus **MP** **(3)**  
3 members of the public

| <b>Minute No.</b> | <b>Subject/Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Action</b> |
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| <b>10473</b>      | <b>Apologies for absence</b><br>Cllr G Gibbs MBE(personal), E Board (holiday), M Pybus (work)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | -             |
| <b>10474</b>      | <b>Declarations of Interest in any items on the agenda</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |               |
| <b>10475</b>      | <b>Opportunity for Public comment</b><br>Standing orders suspended<br>A resident stated that the recreation ground was for the use of all. It did not appear that the goal posts were a safety hazard and that he was opposed to the removal of the recreational goals towards the bottom of the playing field.<br>Standing order reinstated                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |               |
| <b>10476</b>      | <b>Minutes of Full Council Meeting held on 26<sup>th</sup> November 2012 and Special Full Council minutes of 14<sup>th</sup> January 2013.</b><br>The minutes had been circulated to all councillors prior to the meeting.<br><br><b>The minutes were taken and read, accurate and signed by the Mayor. VOTE All in favour</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |               |
| <b>10477</b>      | <b>Polegate Town Council Mayors report</b><br>The mayor stated that there had been few events since Christmas but that there were many bookings coming up over the next couple of months.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |
| <b>10478</b>      | <b>Clerks report</b><br>The report had been circulated to all prior to the meeting and noted by all present.<br>A councillor asked why the lottery bid was taking so long, The clerk replied that the bid was not just one bid but three and some details were causing problems. She stated that the grants officer from ESCC was willing to come down and explain to council the complexities of the bids and why they take so long.<br>A councillor commented about the meeting regarding SD4 the clerk stated that the meeting had been good and she would prepare a report to all councillors. There was another meeting planned to speak to the owners of the land.<br>A councillor asked about the leaflet drop regarding the parking review. The clerk stated that ESCC highways had suggested that certain areas would benefit from a leaflet drop prior to the ESCC consultation. |               |
| <b>10479</b>      | <b>Councillors reports</b><br>All reports were circulated prior to the meeting and noted by all present.<br>A district councillor stated that the toilet scheme was coming in, he estimated by the end of the year. The clerk stated that she had already been seeking prices and options regarding the                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |               |

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|              | <p>possibilities open to the town council.</p> <p>It was suggested that local businesses could not support the toilet scheme and partnerships such as the railway the town council and Wealden should be investigated to see what could be achieved. Many councillors agreed that public toilets should remain within the town centre if possible.</p> <p>The county councillor commented on the street lighting issues faced by the county council and some of the effects on the parish and town councils. There was a potential that all ESCC owned parish lighting would go off in 2014/15 under the current budget and that there were issues with reconnection charges which could amount to £10 million possibly. He stated that he would be asking formal questions to the county councillors and officers on the next days meeting. He also stated that the Polegate library appeared to be safe from the cuts for now, but the mobile library would undergo some changes.</p> <p>A district councillor stated that the green waste was changing under the new system at Wealden. The new contractors were to take over from April. Letters would go out to all residents and they MUST opt in to get a "brown" bin or would not have a collection. It was estimated that this letter would go out between April and May. At present the opt in would be free of charge.</p> <p>A councillor commented that the Greenleaf gardens application was likely to return in the form of an appeal or a new application.</p> |  |
| <b>10480</b> | <p><b>Reports from representatives of outside bodies</b></p> <p><i>Twinning</i> – A report had been circulated to all councillors and noted by all present. New membership cards were now being issued and two trips planned. May for a visit to the UK and Appen in September.</p> <p><i>Citizens Advice Bureau</i> – the council's representative stated that he was no longer a trustee and was now a voluntary advisor for CAB. He stated that CAB was now at Polegate every other week.</p> <p><i>Polegate Community centre</i> – a report had been circulated to all councillors prior to the meeting and noted by all present. The grant request for the hearing loop was mentioned, to be discussed later minute 10488a</p> <p><u>Councillor H Parker arrived at 8.12 pm</u></p> <p><i>Civil Protection, Neighbourhood Watch, Hailsham Bus Working Party, Cuckmere community bus</i> – A report had been circulated prior to the meeting and noted by all present.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| <b>10481</b> | <p><b>Report from Tree Warden – Verbal</b></p> <p>The tree warden was unable to attend.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| <b>10482</b> | <p><b>Adoption of Minutes and recommendations of committees and standing committees</b></p> <p><b>a) Finance &amp; Policy Minutes of 19<sup>th</sup> November 2012</b><br/> <b>It was resolved to adopt the minutes and recommendations of the Finance &amp; Policy Committee of 19<sup>th</sup> November 2012. VOTE All in favour</b></p> <p><b>b) Planning Committee Minutes of 14<sup>th</sup> January 2013</b><br/> <b>It was resolved to adopt the minutes and recommendations of the Planning Committee of 14<sup>th</sup> January 2013. VOTE All in favour</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>10483</b> | <p><b>Annual Town Assembly</b></p> <p>A report was circulated prior to the meeting and noted by all present.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |

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|       | <p>A discussion took place on the venue, time and date of the proposed Town Assembly.</p> <p><b>It was resolved that the date of the Assembly be 8<sup>th</sup> April 2013. VOTE 11 for 1 abstention Cllr T Voyce</b></p> <p><b>It was resolved that the Annual Town Assembly would take place in the United reform Church Hall in Victoria Road, Polegate. VOTE all in favour</b></p> <p><b>It was resolved that the time of the assembly would be 7pm. VOTE All in favour</b></p> <p><b>It was resolved not to advertise by means of a banner. All advertising would be via boards, website and twitter to reduce costs. If a newsletter is to be produced a notice would appear in there. It was resolved that the booklets would be produced and available from the office a week before the meeting as well as on the evening. VOTE All in favour</b></p> <p><b>It was resolved that refreshments would be in the form of tea and biscuits only. VOTE All in favour</b></p> <p>Standing orders suspended<br/>A resident commented street lighting would have already been in place and that some residents may want to ask why their lights were on whilst other residents' lights were off.<br/>Standing orders reinstated.</p> <p><b>It was resolved that officers from Wealden and ESCC would be approached to draft a brief report on the new toilet scheme, new waste recycling, street lighting part night lighting and parking review. They would be asked if they could attend the meeting to answer 15 minutes of questions only and not to give a presentation. It was resolved to invite the local MP but as a guest and not as a speaker. The rest of the session would allow open questions to councillors present. VOTE All in favour</b></p> | JO |
| 10484 | <p><b>May AGM date – election of Mayor</b></p> <p><b>It was resolved that the AGM would take place on the 20<sup>th</sup> May 2013 VOTE All in favour</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |    |
| 10485 | <p><b>Motion to simplify meetings</b></p> <p><b>A discussion took place on the most appropriate format for the meetings.</b></p> <p><b>It was resolved that one full council meeting would be held each month except August. The personnel committee and Planning committee would remain. The finance &amp; Policy committee would remain but meet only to discuss the budget prior to full council. The Environment &amp; Leisure Committee would be dissolved and all working groups would be dissolved. New Sub Committees with no delegated authority would be created as required and dissolved following conclusion of their business. Their membership would be voted upon and each member would be allowed to vote at the committee and recommendations taken back to full council for approval. On creation the committees may be</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |    |



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|              | <p><b>It was resolved that the council would support the youth club by allowing them to use the facilities at no charge on a Tuesday evening subject to any change at the pavilion. The clerk was asked to ensure that the club have adequate insurances and that a agreement is drawn up to ensure that any damage caused by the youth club is made good at the clubs expense.</b></p> <p><b>VOTE 6 for 3 against 1 abstention</b></p> <p><b>e) Letter from the Cricket Club asking for the lower recreational goal posts to be removed from Polegate War memorial recreation ground.</b></p> <p><b>Councillors discussed the goal posts and considered that as they were painted white and visible and in fair condition they were not a specific health and safety risk any more than a tree or fence would be. The councillors also discussed the safety issues surrounding the ropes and poles that the cricket clubs themselves used and considered these more of a hazard. The clerk was asked to write and ask them to mitigate the issue as soon as possible.</b></p> <p><b>It was resolved that the council would not remove the goal posts as they were not considered a health and safety risk at this time. The clerk was asked to send a letter to the club explaining that the cricket club would need to assess the poles and ropes that surrounded the cricket square as they were considered to be more of a risk to the public than the goal posts, which were painted white and visible. The council wished to state that the grounds were for the use of all residents for recreational purposes and not specifically for the cricket club or any other club. VOTE All in favour</b></p> |  |
| <b>10489</b> | <p><b>Proposed Dates of next cycle of meetings</b></p> <p><b>The following dates were set:</b></p> <p><b>Full Council 25<sup>th</sup> February 2013</b></p> <p><b>Full Council 25<sup>th</sup> March 2013</b></p> <p><b>Annual Town Assembly 8<sup>th</sup> April 2013 7pm United reform Church Hall Victoria Road</b></p> <p><b>Full Council 29<sup>th</sup> April 2013</b></p> <p><b>Annual Meeting of the council – election of Mayor 20<sup>th</sup> May 2013</b></p> <p><b>Full Council 24<sup>th</sup> June 2013</b></p> <p><b>Full council 29<sup>th</sup> July 2013</b></p> <p><b>Full Council 30<sup>th</sup> September 2013</b></p> <p><b>Full Council 28<sup>th</sup> October 2013</b></p> <p><b>Budget Planning 4<sup>th</sup> November 2013</b></p> <p><b>Budget Personnel 4<sup>th</sup> November 2013</b></p> <p><b>Budget Finance &amp; Policy 11<sup>th</sup> November 2013</b></p> <p><b>Full Council 25<sup>th</sup> November 2013</b></p> <p><b>Full Council 9<sup>th</sup> December 2013</b></p> <p><b>Full Council precept setting 13<sup>th</sup> January 2014</b></p> <p><b>Full Council 24<sup>th</sup> February 2014</b></p> <p><b>Full Council 31<sup>st</sup> March 2014</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |

The meeting closed at 9.45 pm