

UNADOPTED

POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 28th June 2010 in the Council Chamber, 49 High Street Polegate at 7.30 p.m.

Present: Cllrs T Voyce (Chair), M Cunningham, Mrs J Voyce, J Rogers, T Wright, G Carter, Mrs M Piper, Mrs D Joy, A Watkins, Mrs C Berry, R Martin and Mrs J Bigsby.

3 member of the public

9268 Apologies for absence

Cllr S Shing, Cllr S Barber and Cllr J Harmer

9269 Declarations of interest

Cllr T Voyce and Mrs J Voyce – Buildings Working Group- Contractor – personal and non-prejudicial.

Cllr A Watkins – Planning - personal

9270 Minutes of the Council Meeting held on 10th May 2010

The minutes of the Meeting held on 10th May 2010 were signed as a true and Accurate record of the meeting.

a) Standing Order Review – Folders were distributed to Council with the new Standing Orders. A sheet will be provided with the amendments to be placed in the folders.

It was resolved and voted by 11 in favour and 1 against that the Clerk would provide an amendment sheet for all Councillors for amendments that have been made to Standing Orders.

b) Terms of Reference – These have all been agreed at the individual Committees. The following amendments were discussed.
Advisory Groups need to be changed to Advisory Committees.
To set and manage budgets should read to recommend and manage budgets.
Finance and Policy – Council should consider – should be changed to Committee
Should consider and recommend.

It was resolved that the Terms of Reference for all the committees be adopted by Full Council.

9271 Polegate Town Mayors Report

The Town Mayor gave his report verbally and reported the following –

The Mayor had attended the Twinning Association reception on 13 May 2010 in which he presented a copy of the Town Map.

Tuesday 18th May 2010 was an extremely successful Town Assembly at the Community Centre. This was attended by over 100 residents, together with Councillors. A variety of speakers gave various presentations. The event was reported in the local press.

Saturday 5th June the Mayor attended a quiz night at the Windsor Club, Community Centre and presented a cheque for £500 to Friends of Eastbourne Hospital on behalf of the Club.

9th June the Mayor and Cllr Mrs J Voyce attended a reception held by Cllr Rupert Simmons, Chairman of East Sussex County Council in enabling to meet other new Mayors from neighbouring Parishes and Towns.

Saturday 12 June 2010 Bernhard Baron Cottage Homes Summer Fair. This raised an amazing £3000 for the resident's welfare fund. It was an extremely interesting afternoon.

Sunday 27th June 2010 Civic Service at St Johns Church. This was enjoyed by all. Reverend Mark Lucas will be leaving St Johns Church very soon and the Council would like to wish him and his family well. On Sunday July 4th it will be Rev Mark Lucas's last service and it would be nice if as many Councillors could attend as possible.

Mayors Tea Party is on Monday 5th July at 2pm at St Johns Church.

Prize giving for Allotment and Gardens on Thursday 15th July at 7pm. All Councillors are invited to attend.

Polegate Residents Association Family Fun Day at Polegate War Memorial Recreation Ground on Saturday 1st August at 1pm to 5pm. The Mayor will be opening this event.

The Mayors chosen Charity for year 2010-2011 will be East Sussex Wildlife and Ambulance Service. This is a registered Charity providing a 24 hour wildlife rescue service. The Mayor stated that he hoped to raise a modest amount of money for them and if nothing else hopes to raise their profile.

9272 Notification of any items to be dealt with as urgent

None.

9273 Opportunity for Public Comment

Standing Orders Suspended

The new Chairman of Polegate Town Football Club introduced himself. He stated that he had sent a letter to the clerk, which will be discussed later during the meeting. He requested that the Football Club and the Town Council could work in a positive way together possibly forming a partnership. The Football Club would like to organise a Competition with the Twinning Association in 4 years time. He announced that the Football Club will be hosting a barbeque on 7th July for residents of Joan's Hughes Court.

Reinstate Standing Orders

9274 PCSO report

Two reports had been circulated and noted prior to the meeting.

A discussion took place regarding the availability of the PCSO's at Council Meetings.

A lengthy discussion took place regarding SID machines for Wannock Road. These Are provided by ESCC. This could be discussed at the next Strengthening Local Relationship (SLR). The area had been risk assessed and found it wasn't suitable For the SIDs machine to be located at Wannock Road.

It was resolved and voted 11 in favour and 1 against (Cllr M Cunningham) that a letter should be sent to ESCC requesting that Wannock Road is looked at again for the location of a SID machine to monitor speeding traffic.

9275 District/County Councillors' Reports

Reports had been received from Cllr R Martin and this had been circulated prior To the meeting. Reports had been received from Cllrs Mrs O Lin Shing, S Shing and D Shing. These had been noted as identical.

No report had been received from Cllr D Broadbent. A member expressed her disappointment in the lack of communication from Cllr D Broadbent in the fact that

no report had been made for some time and also he had not attended any meeting to inform Council news from WDC.

A member stated that the exit from A27 from Stud Farm, Gainsborough Lane had been discussed by the PCSO's Polegate South Neighbourhood panels some time ago.

The Local Development Framework (LDF) is still going to be processed and it was hoped that Local residents, Town Councils will have more input into what is going to happen in the future.

9276 Adoption of minutes from Standing Committees

Planning Committee – 25th May 2010 and 14th June 2010

It was resolved that the Planning Minutes for 25th May and 14th June be adopted.

WD/2008/2180 Appeal update Honey Farm Eastbourne Road Polegate.

This planning application has now gone to appeal. Further objections/concerns

Need to be with the Planning Inspectorate by 20th August 2010.

A lengthy discussion took place regarding the process of the appeal.

It was resolved that a Special Council Meeting be called by the Mayor and lead by the Chair of Planning to discuss the Planning Appeal regarding Honey Farm. A member of CPRE would be invited to attend the meeting.

Finance and Policy Committee – 25th May 2010

It was resolved that the Finance and Policy minutes for 25th May 2010 be adopted.

Personnel Committee – 10th June 2010 and 21st June 2010.

These will be discussed under confidential business.

Environmental and Leisure – 14th June 2010

It was resolved that the minutes from Environment and Leisure be adopted.

9277 Annual Town Assembly

This was a very successful evening as the Mayor had reported. The one item that A few residents had commented on was the fact that they could not hear at the Back of the room. Several quotes had been gained via the office for a new PA System.

It was resolved that at the next large council event (Mayors Tea Party) the Council would borrow Cllr R Martin's equipment to use as a PA System. If successful it would be looked at later in the year when the budgets are being set.

9278 Strategic Housing Land Availability Assessment Review (SHLAA)

A letter had been received from WDC asking the Council if they wish WDC to make an initial assessment within the SHLAA Review later in the year, in respect as to whether the land adjacent to Spurway Park, Brightling Road Recreation Ground, could be potentially suitable for future housing.

A lengthy discussion took place regarding this letter and the lack of recreation ground that there is in Polegate.

It was resolved that a letter should be sent to Wealden District Council to say that Polegate Town Council decline to enter in to the SHLAA Review in regard to Recreation Ground, adjacent to Spurway Park, Polegate.

9279 Councillors Question Time

A member stated that when minutes are adopted from other committees there is no opportunity to discuss the recommendations. A lengthy discussion took place regarding the process from Committees to Full Council. A discussion took place regarding the distribution of Agendas.

It was resolved that Agendas to all Committees is sent via email to all members.

The Clerk pointed out that all Agendas are published on the Website.

It was resolved that all recommendations from all Committees would be listed under the heading Adoption of minutes from Standing Committees.

9280 Youth

a) Street Games – this would be provided by Hastings Borough Council. There would be more publicity for this event.

It was resolved that Street Games from Hastings Borough Council would be invited to organise sessions at Polegate War Memorial Recreation Ground. Cllr Mrs J Bigsby would be arranging this through the office.

b) Cllr Mrs J Bigsby has been approached by a young resident who travels to Eastbourne to play tennis. He has asked if there is any possibility to have a tennis court in Polegate. The Office are looking at this proposal.

9281 Over 60's

A report had been received from Cllr Mrs J Bigsby and this had been circulated and noted by members. The Mayors Tea Party is taking place on Monday 5th July at St Johns Church from 2pm to 4pm.

9282 Breakfast Meeting

This has been arranged for Monday 19th July from 7am to 8.30am at the Treacle Mines Cophall Roundabout Polegate. There are three options for breakfast. Cllr J Rogers has organised a booking form which will be delivered to business in the Polegate Area. Cllr Rogers asked Council if they would be prepared to subsidise this event from the money that was given to the Council in regard to Quality Status. The limit would be 30.

The Mayor stated that any businesses particularly locally that we can support and encourage to network and give a bit of strength to it is one positive thing that this Council can do.

It was resolved that Polegate Town Council would donate up to £200 for the first Business Breakfast on July 19th at The Treacle Mines Cophall Roundabout Polegate from 7 to 8.30am.

This event should be Council led and not Council run.

9283 Buildings Maintenance Update

A report had been circulated regarding the Building Advisory Committee. Various Quotes have been gained in relation to the lean-to and rendering and tarmac in The car park.

If the Council required the lean-to to be rebuilt then a planning application would Have to been completed and this would cost £170.

It was resolved that the explanation for demolishing the lean-to in relation to resolution 9172 be accepted and that the Buildings Advisory Committee in conjunction with the office get the repairs done to the car park as soon as possible.

Letter from Polegate Town Football Club had been received in the Office stating Their support to the Council in opposing the Town and Village Green Application. The Football Club have raised a few issues and they are –

- The Town and Village Green application – The Council felt unable to comment on this issue at the present time.
- 50% increase in rent
- Formal partnership with Polegate Town Council

- Cover existing glass with safety film so that the shutters can be opened – it was suggested that safety film is used instead of safety glass as it is cheaper and still meets Health and Safety Regulations.
- A Competition with Polegate twinning to celebrate 100 year of Football at the Recreation Ground in 2015

Suspend Standing Orders

It was confirmed that the Polegate Town Football Club would pay for the safety film to cover the glass.

Standing Orders Re-instated

Cllr Mrs J Bigsby would provide brochures for the safety film and this would go through the office.

The cost of matches at the Recreation Ground was discussed at length and the increase had been discussed at Environment and Leisure and it was decided that the increase would remain.

A partnership agreement would be discussed further when the Town and Village Green application had been decided.

9284 Financial Report

a) Approval of accounts for payment

The Accounts were approved.

b) Monthly financial update

The financial update was noted by members.

c) End of year Accounts 2009-2010

It was resolved and members agreed to adopt the final accounts as agreed by Finance and Policy on 25th May 2010.

d) Governance Statement

The Annual Governance Statement was read by all members

It was resolved that the Annual Governance Statement be agreed and adopted by Full Council.

9285 Correspondence for Information/Action

- Letter received from Resident re Wannock Drive hedge

This would be monitored as the Council are unable to cut the hedge due to Nesting season. A letter would be sent to the resident explaining what the Councils intentions are.

It was resolved that a letter would be sent to the resident explaining that the office would monitor the hedge at Wannock Drive.

- Water Resources update magazine – copy in office
- Safer Wealden Partnership – JAG Workshop and planning event-
No Councillor will be attending.
- Waste and Minerals Core Strategy factsheet – copy in office
- CPRE e Tools – a Toolkit copy in office
- CPRE Welcome pack
- Correspondence from Highways re Hailsham and Victoria Road-
For Information only – this will be discussed at Strengthening
Local Relationships on July 2nd. Polegate Town Council feels that
this is the most dangerous junction in the area.

It was resolved that the Clerk would write to Highways expressing the Councils concern regarding the junction of Hailsham and Victoria Road.

- Queens Birthday Honours Nich Randle OBE Chief Executive
SLCC-For Information only

- WDC – Environmental Partnering with Parish and Town Councils
– For Information only
- AiRs – Big Lottery Fund Launches Community Wildlife Programme.

Council felt that this would be a good idea and more information would be needed. It was felt by Council that Brightling Road Meadow or the Cuckoo Trail would benefit from this funding.

It was resolved that Big Lottery Fund – Community Wildlife Programme would be discussed at the next Environment and Leisure. But prior to that the following Councillors would set up an Advisory Committee. The Councillors would be Cllrs T Voyce, Mrs J Bigsby and Mrs M Piper.

9286 Town Clerks Report with Action List

The Town Clerks report and action list was circulated and noted by members. A lengthy discussion took place regarding the Action Lists and to what style the Council wished this to be. The Clerk stated that the action list was making twice the work in the office and the action list provided was used by both members of Staff in the office and was easy to use. A member stated that the Action list is an Aide memoire for Councillors which was the original purpose to track their Individual projects in Committees.

It was resolved that a new Action List with dates and a traffic light system would be used by the office and used as an Aide Memoire for Councillors.

Cllr Mrs J Bigsby left the Meeting at 10.05pm.

9287 Proposed dates of next cycle of meetings

Finance and Policy 20th July 2010 at 7.30pm
Full Council 26th July 2010 at 7.30pm.

9288 Resolution to take business into confidential session

It was resolved that due to the confidential nature of the next business to be transacted the press and public be excluded from the rest of the meeting.