

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 28th September 2020 7pm by REMOTE meeting

Present: Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper (13)

Not Present: Cllr Ms A Snell, J Harmer (2)

1 member of the public were present at the live event.

Minute No.	Subject/Resolution
12680	Standing orders suspended <u>VOTE All in favour Cllrs D Watts, M Falkner, Ms A Snell, Mrs C Berry, A Wood, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar</u>
12681	Opportunity for public comment None received
12682	Apologies for absence Cllr J Harmer ill health accepted S85, Ms A Snell (personal) accepted S85 <u>It was agreed to accept the apologies under S85 VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper</u> <i>Cllr M Cunningham joined the meeting at 7.05pm</i>
12683	Declarations of interest in any items on the agenda None
12684	To approve and adopt the minutes of the Full Council meetings of 27th July 2020 <u>It was resolved to adopt the minutes of the Full Council meetings of 27th July 2020 as an accurate record of the meeting VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, , Mrs M Piper , D Dunbar</u> M Cunningham had connection issues and was unable to vote.
12685	Mayors Report (verbal) The Mayor stated that he had given donations of £100 to the local foodbank in Hailsham who had been helping some Polegate residents; £100 to You Raise me up; £100 to Children with cancer fund Polegate. A councillor suggested a small donation to PADMEC who also were good for Polegate. He has also presented the mayors Cup to Paul and Sandra Hayes of "Withers DIY" who had been delighted to receive the award. The Mayor mentioned that he was not going to have the Christmas tea party due to the ongoing COVID situation.
12686	To adopt the minute and recommendations of standing committees a) Finance & Policy Committee (remote) meeting 18th September 2020 <u>It was resolved to adopt the minutes and recommendations of the Finance & Policy Committee 18th September 2020. VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper</u>
12687	Working group reports and recommendations a. Buildings & land working group (4th Sept) b. Internal control & audit review working group (4th Sept – paperwork from 10th March) c. Risk management working group (18th Sept) Council discussed the risk management report and in particular the comments about the potential of a deputy clerk. The clerk confirmed that this had been mentioned as part of resilience and no plans at present had been made to take this forward to personnel. The internal control and audit reports had been circulated to all councillors prior to the meeting and were read and accepted by council. The clerk was asked to amend a typo in the Buildings and land

	minutes from 310 to £10. Councillors asked about the COVID risk assessments, group members stated that this had been discussed at the meeting in detail. The clerk stated that there were many and being updated daily with the changes in Government guidelines. The clerk was asked to highlight this in the minutes of the Risk management working group. <u>It was resolved to accept the minutes/notes and recommendations from reports from the above working group meetings, including the risk management report and the internal control and audit review. VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper</u>
12688	Financial Update (a) Approval of payments as presented (new) none b) Barclaycard Statements – already authorised for noting i) May June July c) Bank reconciliations, income and expenditure accounts, trial balances, ear marked reserves, journals i) July A comment was made about the library reserve (EMR 353). The clerk stated that this would be looked at by finance in due course. The Mayor reiterated that no funds had been paid over to the library. <u>It was resolved to adopt the payments, changes and accounts as presented. VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper</u>
12689	Standing orders (periodic review no proposed changes) <u>It was resolved to make no changes to the Standing Orders at present and adopt them as they are. VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper</u>
12690	Representatives of outside bodies a. Nomination of Cllr M Falkner as Planning rep for the cluster groups <u>It was resolved to select Cllrs M Falkner and Cllr Mrs W Alexander as Planning reps for the cluster groups (Wealden District Council) VOTE All in favour Cllrs D Watts, M Falkner, Mrs C Berry, A Wood, M Cunningham, R Shing, D Shing, D Sanders, Mrs W Alexander, D Murray, S Shing, D Dunbar, Mrs M Piper</u> b. Police liaison (verbal) A brief report on the crime figures and statistics was read out and more in-depth details of the new CSAG (Community Safety Action groups), along with some of the priorities that were being considered. The councillor stated that the new group would meet three times a year January, May and September and that it was linked directly to wealden JAG (Joint Action group) and then up to the Safer Wealden Partnership. He mentioned project Edward aimed at reducing deaths on the roads.
12691	Dates of the next scheduled meetings Full Council 26th October 2020 REMOTE MEETING TBA budget meetings preliminary. Full Council 30th November 2020 REMOTE MEETING Provisional date 14th December 2020 BUDGET & PRECEPT draft REMOTE MEETING Full Council 11th January 2021 BUDGET setting and PRECEPT setting REMOTE MEETING

The meeting closed at 7.55pm

Signed Mayor of Polegate _____ Date _____