UNADOPTED
POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 29th April 2024 7pm at Council chambers 49 High Street, Polegate BN26 6AL.
<u>Present:</u> Cllrs D Dunbar, J Heward, D Watts, D Murray, A Wood, A O'Kane, W Heasman-O'Neill, J Keen, S Shing, M Cunningham, M Piper, N Dunbar, D Shing (13)
<u>Not Present:</u> - W Alexander, C Berry, (2)
5 members of public

Minute No.	Subject/Resolution
13526	**Opportunity for public comment for items on the agenda** A director of the CIC and chairman of the cricket club spoke on minute 13539b explaining what was intended in the refurb and how it related to sport England and potential funders. He referred to the previous decision council had made to cover the £3000 professional fees which would be used and stated that there would be no need for further funding. Another director and chairman of the football club added further information.
13527	**Apologies for absence** **Cllrs W Alexander C Berry**
13528	**Declarations of interest in any items on the agenda** Cllrs M Piper, N Dunbar D Dunbar minute 13539a non prejudicial Cllrs D Watts, D Muray M Piper (directors of the CIC), D Shing, S Shing (District Cllrs on planning) 13539b non prejudicial
13529	**Mayors verbal report** The Mayor stated that he had presented an award to Dr Brown who had retired after 25 year's service; He had been involved in the opening launch for the bleed kit in Polegate; he had attended the sycamore grown 1 year anniversary; He had attended the St George's day flag raising and the church service in Seaford. He has also attended the Royal Society of St George's event with the High Sheriff. Deputy Mayor James Heward had attended the Cuckmere Community Bus event where they celebrated the voluntary drivers. They had stated they needed more3 volunteer drivers. The Mayor also stated that he was going to be attending the Twinning event on 8th with our French twinning friends from Saintry-Sur-Seine and said there was an open invite to meet them at the harvester on Saturday.
13530	**To adopt and approve the minutes of the Full Council meetings of** **a. Full Council minutes of 25th March 2024** **<u>It was resolved to adopt the full council minutes of 25th March 2024 as an accurate record of the meeting. VOTE All in favour</u>**
13531	**To adopt the minutes and recommendations of the Buildings and Land Committee meeting of 12th April 2024** **<u>It was resolved to adopt the minutes and recommendations of the Buildings and Land Committee meeting of 12th April 2024 VOTE All in favour</u>**
13532	**Financials** **a. Barclay card statements for noting for March 2024** **b. Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves (March) including VAT return. For approval of variances as shown** **The Barclaycard statement was noted by all present.** Ear Marked reserves for a Neighbourhood plan was discussed at length. **It was resolved to accept the accounts as presented and variances. VOTE All in favour**
13533	**Approval of Year end accounts for 2023/24** **<u>It was resolved to accept the accounts for year end 2023/24 VOTE All in favour</u>**
13534	**Internal Audit report and AGAR Internal audit report**

	It was resolved to accept and approve the internal audit report and the recommendations made in the report. VOTE All in favour
13535	**To approve the 2023/24 AGAR Governance Statement** **It was resolved to approve the Governance Statement for 2023/24 and to sign the AGAR form VOTE All in favour**
13536	**To approve the 2023/24 AGAR Accounts figures** **It was resolved to approve the 2023/24 AGAR accounting figures and to sign the form. VOTE All in favour**
13537	**Business Plan 2023-2028 (draft for discussion, consideration and approval)** **It was resolved to approve the business plan 2023-28 as presented with the addition of the branding of new signage for the council Noting that it was a working document. VOTE All in favour**
13538	**Local Plan Consultation – answers to questions listed in the local plan consultation and any additional comments (corporate response)** **No comments had been submitted to the clerk prior to the meeting for the questions.** **It was resolved to delegate to the clerk to submit the local plan corporate response and Cllrs would discuss with the clerk and the comments would be collated and uploaded. VOTE 10 for 1 against M Cunningham 2 abstentions D Shing S Shing**
13539	*Cllr N Dunbar left and 19:50 and returned at 19:52* **Correspondence for action** (NB this item was brought forward and discussed after minute 13528) **a) Request to install a Bleed kit next to Defibrillator on the wall in Wannock Road (Polegate War Memorial Recreation Ground)** **It was resolved to allow the installation of a Bleed kit next to Defibrillator on the wall in Wannock Road (Polegate War Memorial Recreation Ground) VOTE All in favour** **b) Consideration / Approval of the proposed refurbishment plans for Building at Polegate War Memorial Recreation Ground** **It was resolved to approve the proposed refurbishment plans for Building at Polegate War Memorial Recreation Ground VOTE 11 for 2 abstentions D Shing S Shing.**

The meeting closed at 20:06pm

Signed Mayor of Polegate ____________________Date ______________________