

**UNADOPTED
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 29th February 2016
Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm**

Present: Cllrs D Watts, T Bennett, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, , D Murray, D Shing, R Shing, S Shing (12)

Not Present: - Cllrs S Dobson, E Board, M Falkner (3)

No members of the public

Minute	Subject/Resolution
11660	Opportunity for public comment None
11661	Apologies for absence Cllrs M Falkner, Mrs S Dobson, E Board
11662	Declarations of interest in any items on the agenda None
11663	Mayors report – verbal The Mayor spoke about his visit with the Deputy Mayor to the Renal dialysis unit on Chaucer Estate and explained what excellent work they did. He congratulated Cllr Mrs Piper on her Honorary Freeman award. He mentioned that after his visit to St Wilfrid's Hospice that they had rooms available to hire to the public.
11664	Clerks Report The report was circulated prior to the meeting and noted by all. The clerk mentioned that she had bought a ticket and been given a standard letter for residents to complain about the closure of the ticket office. She stated that if wished she would put this on the website for others to download and use. Council agreed that this would be useful.
11665	Full Council minutes 11th January 2016 It was resolved to sign the minutes as a true and accurate record of the meeting VOTE All in favour Cllrs D Watts, T Bennett, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, , D Murray, D Shing, R Shing, S Shing
11666	Full Council minutes 25th January 2016 It was resolved to sign the minutes as a true and accurate record of the meeting VOTE All in favour Cllrs D Watts, T Bennett, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, , D Murray, D Shing, R Shing, S Shing
11667	Adoption of minutes and recommendations of committees a) Finance & Policy Minutes of 12th February 2016 It was resolved to adopt the minutes and recommendations of the Finance & Policy Committee Meeting of 12th February 2016 VOTE All in favour Cllrs D Watts, T Bennett, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, , D Murray, D Shing, R Shing, S Shing b) Personnel Minutes of 12th February 2016 It was resolved to adopt the minutes and recommendations of the Personnel Committee Meeting of 12th February 2016 VOTE All in favour Cllrs D Watts, T Bennett, D Dunbar, Ms A Snell, Mrs C

	Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, , D Murray, D Shing, R Shing, S Shing
11668	Financial Update a) Approval of accounts for payment as presented £6293.97 b) Approval of accounts as presented adjustments Including trial balance showing general reserves and ear marked reserves; income and expenditure reports showing cost codes and amount spent/received in each cost centre. c) Motion to transfer any under spent budget for street lighting (cost centre 305) to the ear marked reserve for street lights d) Barclaycard Statement – already authorised for noting £4.00 e) To authorise on a monthly basis payments to the grass cutting contractor, prior to the meetings, to ensure the council meet the contract requirement and to report back to council on the next schedule of payments the amount expended f) To authorise the purchase from general reserves of a dedicated roll of honour book cost estimate Vote taken en bloc It was resolved to approve the accounts for payment to the value of £6293.97; to approve and note the adjusted cost codes and over and under spent budgets; to transfer any remainder budget at the end of the year in the street lighting cost centre into the Ear Marked reserve for street lighting; to note the Barclaycard statement of £4.00; to authorise monthly payments to the grass cutting contractor as per contract and to show this on the next available meeting; to authorise the purchase of an honorary freeman book from general reserves (expected cost around £400/500) VOTE All in favour Cllrs D Watts, T Bennett, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, , D Murray, D Shing, R Shing, S Shing
11669	Motion to allow NatWest Mobile banking to use the council car park for their mobile banking van for a pilot scheme- verbal report Cllr D Watts The pilot was discussed and it was made clear that if other banks came forward this would also be facilitated if possible so that there was no favouritism to any particular bank. The service was to help Polegate residents. It was resolved to allow the pilot scheme to take place and to write to NatWest asking if they could do morning sessions as these would be more likely to be useful; to investigate if other bank users would be able to use the service. VOTE All in favour Cllrs D Watts, T Bennett, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, D Shing, R Shing, S Shing
11670	Correspondence for action a) Motion to allow the Dickensian Group to use the council car park and offices at 49/51 High Street, Polegate for the Dickensian Christmas Event on Saturday 3rd December 2016

	and each following year (as required) until resolved otherwise It was resolved to allow the Christmas event group (new name) to use the council car park and facilities for the event as usual and for this arrangement to continue each year unless otherwise resolved. VOTE All in favour Cllrs D Watts, T Bennett, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, D Shing, R Shing, S Shing b) Request from Stone Cross Royals to make a concrete base under the "garage" for storage of the equipment on the field at Brightling road – Verbal E Board It was resolved to allow Stone Cross Royals to make a concrete base for the "garage" storage facility at Brightling Road with the condition that should the club stop playing it will be removed at the expense of the club and no cost to the Council, with the added provision that if Council wish the base to stay it would be left in place. VOTE All in favour Cllrs D Watts, T Bennett, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, D Shing, R Shing, S Shing
11671	Motion to mark the Queens 90th birthday in summer – verbal report from Cllr Mrs M Piper It was resolved to delegate to Cllrs Mrs M Piper, D Watts to facilitate the organisation of a summer event at Polegate War Memorial Recreation Ground in celebration of the Queens 90th birthday in collaboration with volunteers from Polegate Residents Association and to form a working group led by Cllr Mrs M Piper; membership to be Cllr Mrs M Piper, T Bennett, D Dunbar, D Watts, Ms A Snell and Mrs C Berry plus volunteers from the Polegate Residents Association. VOTE All in favour Cllrs D Watts, T Bennett, D Dunbar, Ms A Snell, Mrs C Berry, Mrs W Alexander, B Goodwin, Mrs M Piper, D Murray, D Shing, R Shing, S Shing
11672	Proposed dates of next cycle of meetings Full Council 21st March 2016 Full Council 25th April 2016 Provisional date for Annual Town Assembly 9th May 2016 Provisional date for AGM Monday 23rd May 2016 Full Council 27th June 2016 Full Council 25th July 2016 Full Council 26th September 2016 Full Council 24th October 2016

Cllr Mrs W Alexander mentioned that she was now on the Transport committee for the Hailsham Area Action Plan group run by Wealden District Council.

The meeting closed at 8.17 pm

Signed Mayor of Polegate _____

Date _____