

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 30th January 2023 7pm at Council chambers 49 High Street, Polegate BN26 6AL

Present: Cllrs D Murray, D Shing, M Falkner, Ms A Snell, S Shing, Mrs W Alexander, D Sanders, Mrs M Piper, Mrs C Berry, D Watts, M Cunningham D Dunbar (12)

NB D Dunbar attended by remote meeting but did not vote

Not Present: Cllrs R Shing, A Wood (2)

2 members of public

Minute No.	Subject/Resolution
13200	Opportunity for public comment for items on the agenda None
13201	Apologies for absence Cllrs A Wood, R Shing
13202	Declarations of interest in any items on the agenda Minute 13205, 13208, 13210 County Councillors S Shing, D Shing no prejudicial Minute 13211 Wealden District Councillors D Watts, S Shing, D Shing, A Snell non prejudicial
13203	To approve and adopt the minutes of the meeting on 9th January 2023 <u>It was resolved to approve and adopt the minutes of the meeting 9th January 2023 as an accurate record of the meetings. VOTE All in favour</u>
13204	Minutes and recommendations from committees and standing committees a. Planning Committee 29th November 2022 and 6th January 2023 <u>It was resolved to adopt the minutes and recommendations of the planning Committee meetings of 29th November 2022 and 6th January 2023. VOTE All in favour</u> b. Finance & Policy Committee 25th November 2022 and 6th January 2023 <u>It was resolved to adopt the minutes and recommendations of the Finance & Policy Committee meetings of 29th November 2022 and 6th January 2023. VOTE All in favour</u>
13205	Financials a) Payments of accounts as presented It was resolved to authorise the payments as presented £45,200.17 VOTE All in favour b) Create EMR for SIDS (speed visual) machine and ground works, highways licence est £11,000 (already agreed from general reserves but should be set as an EMR see papers.) resolution from 27 June 2022 agreed to purchase the machine and carry out the required survey. Now require resolution for the install costs and licence costs. <u>It was resolved to set aside an EMR of £11,000 for the purchase and installation & licencing of a SIDS device any unspent reserve once installation is completed will be returned to general reserves. VOTE All in favour</u> c) Litter bins – new bin requested near bus stop in Hailsham Road (near School Lane) <u>It was resolved to install a litter bin funded from CIL funds (infrastructure) and the annual collections etc to come from general reserves and a budget increase from 2024/25 VOTE All in favour</u>

	d) Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves. For approval of variances as shown Resolved to approve variances and sums noted by all. VOTE all in favour. e) Barclaycard statements for noting (delegated) Noted by all present. f) Re: Compulsory purchase (Cophall allotments) – Motion to authorise use of the seal by the Town Clerk and to be signed by two councillors to allow the final reclaim of the total expenditure on surveyor and legal fees re A27 trunk Road East of Lewes Improvement Scheme. <u>It was resolved to use the seal for the paperwork and compensation claim. VOTE All in favour</u> g) Increase EMR 344 Play equipment to £12,000 to cover the cost of the new inclusive roundabout replacement at PWMRG quotes so far IRO £10,000+ <u>It was resolved to increase the EMR 344 to £12,000 for the provision of the new roundabout using CIL funds for the difference between the budget and the new reserve. VOTE all in favour.</u>
13206	Internal interim audit report 2022/23 to note comments and actions <u>The internal audit report was circulated prior to the meeting the contents were noted by all present. It was resolved to accept the internal audit report and take action as recommended. VOTE all in favour</u>
13207	Coronation 6th May 2023 to discuss whether to arrange an event, budget etc <u>It was resolved to delegate to the clerk to make arrangements/purchases to decorate the high street lamp columns and council building as discussed (flags bunting etc) within the budget of £3000 to come from general reserves. VOTE All in favour</u>
13208	Motion to write a Letter re highways regarding potholes/ fibre optic works (verbal details) It was resolved to delegate to the clerk to write a letter re highways regarding pot holes/ fibre optic works (verbal details) VOTE 9 for 2 abstentions (D Shing, S Shing)
13209	Reports from representatives of outside bodies a. WDALC minutes 12/10/22 & 18/1/23 The report was noted by all present.
13210	Correspondence for action a. Grit bins – request to supply and maintain in various areas in Polegate This item was deferred. b. Warm spaces funding – Polegate Community Centre – request to fund sessions from general reserves (£120 each at present) This item was withdrawn. c. White gates – Highways request on council preference re style (not a town council asset and not adopted by PTC) This item was deferred, and the clerk asked to request the style from Highways in liaison with the county councillor and state that the Town Council could not make an informed decision without this information. d. East Sussex Highways A2270 consultation <u>The council discussed the plans and delegated to the clerk to submit the comments which included the bus stop, planters being moved the Polegate sign and additional comments submitted to the clerk from each Cllr. VOTE 9 for 2 abstentions S Shing, D Shing.</u> A councillor asked for a motion to go on the next full council meeting to apply for a TPO on the harvester tree at Polegate crossroads.
13211	Correspondence for noting

	a. Refusal by Wealden District Council of nomination for an asset of community value - Car park Roy Martin Way A councillor commented that the town council could gather further evidence and resubmit the application.
13212	Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Land matters, business matters) It was resolved to go into confidential session (Land matters/Business matters) VOTE All in favour.
13213	Request to write a letter to a local group regarding responsibilities. <u>It was resolved to delegate to the clerk to write to the group. VOTE All in favour</u>
13214	Land matters a. Create EMR for 2nd potential land purchase It was resolved to create a new Ear Marked Reserve of £100 (from general reserves) for potential new car park land VOTE 9 for 2 abstentions S Shing, D Shing b. Update - create an EMR for land purchase It was resolved to create a new Ear Marked reserve of £100 from general reserves for potential open space land purchase VOTE 8 for 3 abstentions S Shing, D Shing, D Dunbar

The meeting closed at 21:19pm

Signed Mayor of Polegate _____ Date _____