

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 30th July 2012 in the Council Chamber, 49 High Street Polegate at 7.30pm

Present: Cllrs M Cunningham **MC** (Chair), T Voyce **TV**, G Gibbs MBE **GG**, Mrs M Piper **MP**, , Mrs J Voyce **JV**, M Clewett **MCI**, D Shing **DS**, M Pybus **MP**, J O'Riordan **JOR**, J Harmer **JH**, S Shing **SS**, (11)

Not Present: E Board **EB**, Mrs C Berry **CB** (2)

7 members of the public

2 minutes silence was observed prior to the meeting in memorial to Cllr R Martin

2 minutes silence was observed prior to the meeting in memorial to Cllr G Carter

Minute No.	Subject/Resolution	Action
10317	Apologies for absence Mrs C Berry (ill health)	-
10318	Declarations of Interest in any items on the agenda Mrs J Voyce minute 10339d (school governor) non prejudicial M Cunningham minute 10336 non prejudicial	-
10319	Opportunity for Public comment Standing orders suspended The Diamond Jubilee weekend was a great success and thanked the Mayor, clerk and Cllr Harmer and other councillors who attended the events over the weekend. He thanked the council for their support in funding the event and for allowing the use of Polegate War Memorial Recreation Ground. Standing Orders reinstated	-
10320	Minutes of the Special Full Council meeting 18th June 2012 and Annual Statutory Council 28th May 2012. The minutes of the Special Full Council meeting of 18 th June 2012 were signed as a true and accurate record of the meeting. The minutes of the Annual Statutory meeting of 28 th May 2012 were signed as a true and accurate record of the meeting. VOTE All in favour	
	Minute number 10324 was dealt with after 10320; then minute 10326 to facilitate Cllrs S & D Shing to leave the meeting following questions (due to family bereavement) and to allow the new tree warden to be appointed and to leave directly afterwards. Cllrs D & S Shing left the meeting at 7.49pm	
10321	Polegate Town Council Mayors report A report of the Mayors schedule of events attended was circulated prior to the meeting. The Mayor stated that he had attended many functions most enjoyable but had also attended the funeral of Cllr Roy Martin and Mr John White (president of the scouts). He stated that his diary was on the website.	
10322	Clerks report The clerk report was read and noted by all present. It was resolved that the clerk be given delegated authority to purchase the civic bowls and refreshments, garden prizes and other sundries within budget for the presentation evening on 10th September. VOTE All in favour	JO

	Cllr Mrs Voyce stated that she wished a motion to be placed on Finance & Policy to delegate a wider spectrum of authority to the clerk to save time and permission being granted for items in a budget and up to a certain value and she felt it was an unnecessary hindrance to moving projects forward.	
10323	Reports from representatives of outside bodies a) Cuckmere Community Bus It was resolved that Cllr G Gibbs MBE be appointed as the councils representative to the Cuckmere community bus. VOTE All in favour	
10324	District/County reports The district and county reports were noted by all present. The County councillor stated that at the last cabinet for LDF the CIL (Community Infrastructure Levy) was discussed and Polegate North and South would be in the lower contribution band of residential charges per sq m more details would be discussed at further meetings. A councillor questioned the weed killing. The county councillor confirmed that household killer was now used due to EU regulations. A councillor questioned the cessation of street cleaning. The county councillor confirmed that due to budgetary constraints this was correct and the district council would be reactive only and no longer proactive. (Street cleaning would be carried out when problems occur rather than scheduled.	
10325	Adoption of Minutes & recommendations From Committees and Standing Committees a. Planning Committee minutes 29th May 2012, 11th June 2012. 25th June 2012, 10th July 2012 It was resolved to adopt the minutes of the planning meetings of 29th May 2012, 11th June 2012. 25th June 2012, 10th July 2012. VOTE All in favour b. Environment & Leisure Committee 18th June 2012 It was resolved to adopt the minutes of Environment & Leisure Committee 18th June 2012 VOTE All in favour c. Finance & Policy Committee minutes 25th June 2012 It was resolved to adopt the Finance & Policy Committee minutes 25th June 2012 VOTE All in favour d. Personnel Committee Minutes of 20th July 2012 It was resolved to adopt the minutes of Personnel Committee Minutes of 20th July 2012 VOTE All in favour	
10326	Appointment of Tree Warden Standing orders suspended Mr Duinhoven spoke on how he was interested in trees and in his past employment he had had to fell trees for overhead lines. Hank stated that he had a love of the countryside and was happy to take on the voluntary role. Standing order reinstated It was resolved to appoint Mr H Duinhoven to the post of voluntary tree warden. VOTE All in favour. The council thanked Mr Duinhoven for coming to the meeting and his enthusiasm. Mr Duinhoven then left the meeting.	JO
10327	Adoption of the Code of Conduct	

	Pursuant to sections 27(1,2,3) of the Localism Act 2011 Council resolved to adopt Wealden District Councils code of conduct which complies with the seven principles set out in section 28 of the Act. VOTE All in favour	JO
10328	Buildings & Land Report a) The report was circulated prior to the meeting and noted by all present b) It was resolved to move the freestanding bench at the Old Polegate Station bus stop to the concrete area (which will be left vacant following the move of the shelter). VOTE All in favour A councillor asked if there would be a consultation. The clerk stated that a licence would need to be applied for. c) It was resolved to accept the quotation from G Farley as the lowest quote for the plastering of the Reg Shingleton room. £190. VOTE All in favour d) It was resolved to concrete the small patch of grassed area beside the gents toilet at Polegate War Memorial Recreation Ground. VOTE All in favour e) It was resolved to take the lowest quote for the replacement of the fencing around the mini railway enclosure to be funded from the Brightling Road reserve fund. VOTE All in favour Sign posts – A councillor stated that he did not feel that finger posts would be necessary and would attract vandalism and that he would vote against the motion. f) It was resolved to purchase sign posts with the wording as per minute g) "To the Meadow" but to defer the purchase of the sign posts and seek new quotes for an additional arm for the mini railway. VOTE 8 for 1 against Cllr J Harmer No decision was taken on the location or number of posts to be purchased. The new quotes would be brought back to committee/full council as appropriate. g) It was resolved to accept the wording of "To The Meadow" VOTE 8 for 1 against Cllr J Harmer h) It was resolved to purchase plastic cisterns to replace the cisterns at the pavilion. VOTE All in favour. i) It was resolved to delegate to the clerk and Cllr M Clewett the task of seeking appropriate quotes for the repointing of the wall at Wannock office and the car park wall at 49 High Street. VOTE All in favour j) It was resolved to defer the decision on the hearing loop and to seek further quotes for the chambers and reception area. VOTE All in favour k) It was resolved to move the dog bin at Polegate War	

	Memorial Recreation Ground to in front of the fencing near to the roadside. VOTE All in favour.	
10329	Annual Bark Chip top-up for Play areas It was resolved to accept the quotation for the bark chips and to delegate to the clerk to pay for this annually as required. VOTE All in favour	
10330	Diamond Jubilee Celebrations Update WITHDRAWN	
10331	Report from Town Wellbeing Quotation for New Christmas Lights Contract It was resolved to accept the recommended company Ultra Lite for a contract of 5 years with a view to reviewing the motifs and arrangements after 3 years. Contract value £9711. VOTE All in favour	
10332	Request to ask celebrity to switch on xmas light Its was resolved to give permission to request the celebrity discussed to see if he was available to switch on the xmas lights. VOTE All in favour	
10333	Emergency Skate park quotation It was resolved to accept the quotation for the skate park repairs. VOTE All in favour It was resolved to transfer £800 form the play equipment budget to the skate park budget. VOTE All in favour	
10334	Request from Dan Dunbar a) It was resolved to give permission to advertise the photo competition and place entries and posters online. b) It was resolved to allow Mr Dunbar to use the chambers free of charge on 22 nd October and for the Mayor and one other councillor to judge them. c) It was resolved to give permission for the office to be used as a collection point for the photo entries. d) It was resolved to allow Mr Dunbar permission to use the town council logo as "sponsors" of the calendar which had been sponsored by the Mayor from his fund. VOTE All in favour	JO
10335	Street Naming and Memorial Plaque It was resolved to send a letter of request to Wealden district Council with regard to naming the private access to the centre car park "Roy martin Way". It was resolved to allow the Mayor to place a memorial plaque in the council gardens for Cllrs R martin and G Carter. VOTE All in favour	JO
10336	Free Bike Rack for Brightling Road It was resolved to accept the free gift of a covered bike rack to be placed at Brightling Road near the shelter. Transportation and installation to also be paid for by Network Rail. VOTE All in favour A letter would be sent to Betwork Rail thanking them for their generosity.	JO
10337	Financial Update a. Approval of accounts It was resolved to accept the accounts for payment, copy attached to the minutes. (Total £46999.87) VOTE All in favour b. Copy of latest Barclaycard statement A copy had been circulated prior to the meeting and noted by all present.	JO

	c. Copy of the latest bank reconciliation A copy had been circulated to all members prior to the meeting and noted by all present.	
10338	Correspondence for information a) Sussex Police The email was circulated prior to the meeting and noted by all present. Some councillors expressed their concerns about a potential reduction in policing in the area.	JO
10339	This item was deferred to the end of the meeting. Correspondence for Action a) Consultation – Eastbourne Sustainable transport Corridor Study The clerk was asked to seek an extended deadline in case further comments needed to be made. It was resolved to send the following comments to the questions 1-3 with additional comments. Question 1 Please identify the main congestion hotspots along the study corridor. The main areas of congestion are at Polegate Crossroads at peak hours. The passage of traffic is blocked by traffic that cannot move and easy remedy would be to out a yellow marked box in. The A27/A22 A27 turn off cause a lot of tailbacks at peak hours. The Cophall Roundabout itself causes some major issues. A speed limit could be placed on the approach to the roundabout of 30mph A solution would be a grade separated roundabout and the Folkington link road. The traffic queues at peak times to the crossroads which tails back all the way to Willingdon roundabout. A dedicated bus lane could take the traffic. The length of time that the railway barriers at Polegate are down causes large tailbacks which build up and overflow into the crossroads traffic junction. This can cause major delays. (possible solution to reduce the barrier downtime). Question 2 Please identify what you perceive to be the main barriers to bus travel along the corridor. The main barriers are volume of traffic and the congestion of traffic at peak times. Question 3	

	Please identify what you perceive to be the main barriers to walking and cycling along the corridor, and any suggestions to overcome these barriers. No perceived barriers. Cycleway? Further Comments Please add any further comments you may have regarding current travel along the corridor below. A grade separated roundabout at Cophall with the link road to Folkington would resolve some of the issues of congestion. Recommend no filling in of laybys which causes longer waiting times, as most drivers are courteous and the buses stopping in the road causes more congestion. Having laybys generally allows free flow of traffic whilst the buses are taking on passengers. VOTE All in favour b) Consultation – Statement of community involvement It was resolved to delegate to the clerk to respond VOTE All in favour c) Consultation – Local Validation List It was resolved to delegate to the clerk to respond. VOTE All in favour d) Change of Logo – resident request A discussion took place on the costs involved to both the council and possibly other local organisations who use the windmill as a logo. It was resolved not to change the logo at this time. VOTE All in favour.	
10224	Proposed dates of next cycle of meetings The following meeting dates were agreed and noted by all. Finance & Policy 17th September 2012 Full Council 24th September 2012 Environment & Leisure 29th October 2012 Budgets: Planning 5th November 2012 7.30 pm Personnel 5th November 2012 8.00 pm Environment & Leisure 12th November 2012 Finance & Policy 19th November 2012 Full Council (BUDGET) 26th November 2012 Full Council 28th January 2013 Environment & Leisure 25th February 2013 Finance 11th March 2013 Full Council 25th March 2013	

The meeting closed at 10.00pm