

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 30th June 2014 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.45pm

Present: Cllrs M Clewett **MCI** (Mayor), J Harmer **JH**, T Voyce **TV**, M Cunningham **MC**, H Parker **HP**, Mrs M Piper **MP**, G Gibbs MBE **GG**, D Shing **DS**, Mrs J Voyce **JV**, S Shing **SS**, E Board **EB**, J O’Riordan **JOR**, **(12)**

Not Present: Cllrs Mrs C Berry **CB**, D Broadbent **DB**, M Pybus **MPy (3)**
6 members of the public

Minute No.	Subject/Resolution	Action
11011	Apologies for absence Cllrs Mrs C Berry (long term illness), Cllr E Board & H Parker would be late arriving.	
11012	Declarations of interest Cllr M Clewett minute 11023 (non pecuniary) Cllr J Harmer minute 11023 (pecuniary – advisor)	
11013	Opportunity for public comment No one wished to speak	
11014	Minutes of the Annual Statutory meeting held on 19th May 2014 It was resolved to accept the minutes, the minutes were signed by the chair. VOTE All in favour (Cllrs M Clewett (Chair), J Harmer, T Voyce, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham)	
11015	Adoption of Minutes from Committees and Standing Committees Planning minutes of the meetings 12th May 2014 and 2nd June 2014 a) It was resolved to adopt the minutes and recommendations of the Planning Committee meeting held on 12th May 2014 and 2nd June 2014 VOTE All in favour (Cllrs M Clewett (Chair), J Harmer, T Voyce, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham)	
11016	Formally add Cllr J Harmer & Cllr J O’Riordan to the Planning Committee It was resolved to add Cllr J Harmer and J O’Riordan to the Planning Committee. VOTE 9 For 1 abstention (Cllrs M Clewett, T Voyce, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham) Cllr J Harmer abstained.	JO
11017	Polegate Town Mayor’s report - verbal The mayor reported that he had attended the Twinning trip to Saintry sur Seine and that the group had been wonderfully looked after. As mayor he had given and received a gift. The Mayors gift to the Saintry new lady Mayor was a commemorative bowl and from the new French Mayor he received a Ginko Bilboa tree. He also attended a short service of their war memorial and the unveiling of a piece of parkland next to their Town Hall, which they had dedicated in honour of Polegate. This is called “Parc Polegate”. He stated that Cllr O’Riordan is the chairman of this association and he would be happy to give anyone the detailed breakdown of the activities. He reported that he had attended the East Sussex County Council chairman’s reception at Herons Ghyll, followed the following evening by the High	

	Sheriff's reception at Bentley. He reported that on both occasions he had met Cllr Brian Redman, Chairman of Wealden District Council, who had asked for a private meeting to discuss how the District Council and the Town Council could work together for the mutual good. He stated that he was going to draw up a list of useful topics to discuss. He reported that he had officially opened the lounge and dining areas (recently refurbished) at Bernhard Baron homes and opened their fete on the Saturday. He reported that on 22nd June that he had been invited with his wife Valerie to attend High tea and Ashdown Park Hotel to celebrate the 40th birthday of Wealden District Council. He stated that it had been a busy start but that he and his wife Valerie had enjoyed the occasions very much. He stated that he had also been invited to open Queensmead fete later in the year and he had also discovered that a number of residents in the homes would reach 100 this year and he had asked the school if they would enter a competition to design a card for these residents with a small prize from the Mayor. He stated that the local nursing homes had advised that they were happy to let the office know who was turning 100, but there may be issues with finding out about other residents in the town. He reported that the Mayoral chain (last updated when Cllr Harmer was Mayor, was going in for engraving)	
11018	Town Clerk Report The report had been circulated prior to the meeting and noted by all present.	
11019	Financial Update a) It was resolved to accept the accounts for payment to the value of £50,534.79 VOTE All in favour (VOTE 10 For Cllrs M Clewett, T Voyce, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O'Riordan, M Cunningham, J Harmer.) b) Barclaycard Statement for information only The statements had been circulated prior to the meeting and noted by all present. The Mayor read out the items as Ballcock, valve and self drilling screws plus a replacement bell for reception. (stolen) c) Bank Reconciliation and accounts for information Reports were circulated prior to the meeting and noted by all present.	
11020	Motions proposed by resident at Annual Town Assembly and subsequent motions from councillors. The full list of motions was discussed with the addition of the slip road and full comprehensive review of the junctions. A councillor commented that the Town Council had submitted many comments over the years but these had always been ignored. It was resolved to submit all four motions to East Sussex County Council Highways authority as follows: That Council submit a letter to the Highways Authority, making the crossroads, in relation to the traffic flow from the High Street, a staggered crossing so that cars can cross in the same manner that they do on the main road. In addition to the above to add a submission to request ESCC Highways authority to carry out a feasibility study. To count the number of vehicles, to see that the problems	

	at the crossroads are and to establish that Polegate has a problem and come up with ideas to help solve it. In addition to both a & b above to submit a request that Highways widen the road to allow for larger vehicles to pass alongside each other¹ In addition to the above to request ESCC Highways authority look at the options of improving the junction for people turning out of Wannock and out of Polegate and to ask from the survey, what are the drawbacks for improving this junction.² Supplementary suggestion to create a slip road for traffic turning left into Eastbourne Exiting Polegate High Street at the Crossroads and to ask East Sussex County Council Highways Department to look at the whole junctions from Cophall Roundabout (Highways Agency) to the crossroads with a view to changing the lights phasing and to come back to Polegate Town Council with proposals. (A comprehensive review of the junctions, coming back to council with the solutions available). VOTE 9 For 1 abstention(Cllrs M Clewett, J Harmer, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham) Cllr T Voyce abstained. ¹ Coming from Polegate High Street to the crossroads lights ² What are the reasons if any that the junction cannot be improved	JO
11021	Corporate comment to Highways Agency and Department of Transport regarding the Town Council view of potential improvements to the A22/A27 The council discussed the comments issues by the two local MPs. Most councillors considered that the A27 should be made into a dual carriageway. It was previously designated as a superhighway. Councillors felt that the Cophall roundabout (underpass) should be looked at again as well. A councillor stated that she did not feel that a dual carriageway would make the road safer. Another councillor stated that because it was single road it tempted people to overtake slow traffic in dangerous places. It was resolved to submit a letter to the Highways Agency, Department of transport and the local MPs stating that the Town Council were in support of making the A27 locally dual carriageway and to improve the Cophall roundabout, particularly with regards to the underpass. VOTE 9 for against (For Cllrs M Clewett, J Harmer, H Parker, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham, Cllr T Voyce Against Cllr Mrs M Piper)	
11022	Civic Award, Best Garden, Best Allotment, Presentation of awards a) Motion for Cllrs to nominate three best gardens in their area for a group of delegated councillors to be agreed to judge the gardens on a date as agreed by the group and to submit those winners to the office by 31st July 2014, judges to select 1st 2nd 3rd prizes £25,£15,£10 respectively. To award the prizes on the evening of Monday 15th September. It was resolved that all councillors to nominate three best gardens in their area and to delegated to Cllrs Mrs M piper, M Cunningham and J Harmer (and T Voyce as	

reserve should one not be able to attend) to judge the gardens on a date as agreed by the group and to submit those winners to the office by 31st July 2014, judges to select 1st 2nd 3rd prizes £25, £15, £10 respectively. Prizes to be awarded on the evening of Monday 15th September. VOTE All in favour (For: Cllrs M Clewett, J Harmer, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham, T Voyce.

b) Motion for a group of delegated councillors to nominate three best allotments on a date as agreed by the group and to submit those winners to the office by 31st July 2014, judges to select 1st 2nd and 3rd prizes prize value £25, £15, £10 (vouchers) respectively.

It was resolved that Cllrs Mrs M Piper, J Harmer and M Cunningham (and T Voyce as reserve should one not be able to attend) would be the judges for the allotments and submit the 1st 2nd and 3rd prize winners to the office by 31st July 2014 and for the prizes to be awarded on the evening of 15th September. VOTE All in favour (For: Cllrs M Clewett, J Harmer, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham, T Voyce.

c) Motion for all councillors to nominate names and reasons for nomination and delegate to a group of councillors to select one winner for a civic award based on service to Polegate and to submit the winner to the office by 31st July 2014. For the award to be presented on 15th September 2014.

It was resolved that all councillors would be asked to submit names for the Civic Award giving the name and Cllrs Mrs M Piper and M Clewett would judge the entries and select one winner who would be awarded the prize (bowl) on 15th September 2014. VOTE All in favour (For: Cllrs M Clewett, J Harmer, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham, T Voyce.

d) Motion to delegate to the clerk to organise the prize award evening on Monday 15th September 2014. Food, beverages rosettes certificates and the bowl within the prize budget and to include wine, soft drinks and snacks such as cheese, biscuits and crisps)

It was resolved to delegate to the clerk to organise the prize award evening on Monday 15th September 2014. Food, beverages rosettes certificates and the bowl within the prize budgets and to include wine, soft drinks and snacks such as cheese, biscuits and crisps. VOTE All in favour (For: Cllrs M Clewett, J Harmer, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham, T Voyce.

e) Motion to advertise for back gardens to also be nominated by residents of Polegate (by entry only including a current photo) and for those to be included in the judging on the selected date and to submit those

	winners to the office by 31st July 2014. It was resolved not to do this in 2014, but to prepare some posters for entry forms for next year 2015. VOTE All in favour (For: Cllrs M Clewett, J Harmer, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham, T Voyce.	
11023	Grant Request Cllr J Harmer left the room at 8.08 pm The Deputy Mayor took the chair for this item a) Wealden Citizens Advice Council discussed the accounts and the amount of grant budget left and who may be making requests later in the year. The council agreed that the Advice Bureau did very good work, but Polegate was now only supplied by the children’s centre now and their accounts looked very healthy. It was resolved not to grant the request at this stage. The clerk was asked to write and advise that the refusal did not preclude Wealden Citizens Advice form applying for another grant after 6 months. VOTE 8 for 1 abstention (For: Cllrs H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O’Riordan, M Cunningham, T Voyce. Cllr M Clewett abstained (Cllr J Harmer had left the room)	
11024	Cllr Harmer returned to the room at 8.14pm Motion to submit request to ESCC for a permanent right of way (definitive map) to be added for the twitten and access to porters way from the High Street, across the car park and through the twitten leading to porters way. The motion was considered whether this would be the best way forward and whether the council should contact the landowner. The clerk stated that she had been told by ESCC that this would only result in an informal agreement as is in place now and to have a permanent right of way the process would have to be carried out formally. There were no costs to the council as ESCC would do the formal and legal side of things once the request was submitted. Some councillors were concerned that this would cause issues with the landowner and legal reasons why the residents may not be able to use the right of way. The clerk confirmed that the council would have to seek evidence that this had been used by at least 20 people over the period of time stated in the application pack. Cllr D Shing and S Shing, declared interests as they were County Councillors and may view the application in the future if it came back for them as local members. A proposal was put to go ahead and submit the application as it stood with a second application for Gilda Crescent to be submitted. The motion was seconded. A proposal was put to leave and no take this any further. The motion was not seconded. It was resolved to submit a request to ESCC (as per instructions) for a permanent right of way (definitive map) to be added for the access to porters way from the High Street, across the car park and through the twitten leading to porters way and second application for the access from Gilda Crescent to both the High Street. VOTE 7 For 1 Against J Harmer 2 Abstentions (For: Cllrs M Clewett, H Parker, Mrs M Piper, G Gibbs MBE, J O’Riordan, M Cunningham, T Voyce. Against J Harmer Abstentions S	

	Shing, D Shing	
11025	To approve the draft co-option policy It was resolved to approve the co-option policy as presented with the amended wording in the first paragraph from a "more suitable candidate" to "any suitably qualified candidate" VOTE 9 For 0 Against 1 Abstention (For: Cllrs M Clewett, J Harmer, H Parker, Mrs M Piper, G Gibbs MBE, D Shing, J O'Riordan, M Cunningham, T Voyce. Abstention S Shing	
11026	Section 106 money – potential uses a) Age Gym – Polegate War Memorial recreation Ground The Mayor commented that a committee may be needed to have a look at the gym in more detail. A councillor stated that he had concerns about it being tucked behind the garage and he would like to see the garage resited next to the maintenance person's garage and have extra equipment to make a feature of the age gym. He stated that he had been around to see a number of age gyms in Sussex and they seemed to be very popular and heavily used. He stated that he thought it would be very good use of the s106 money. He stated that there may be an issue with the cost of a new garage. The Mayor asked if there was money for moving of the garage. The clerk stated that there was no funding for that only from general reserves, but that there were some ear marked reserves not being used (office maintenance) but that would have to be approved by council if deemed appropriate. She stated that she had got some basic prices for a replacement garage and that was around £5000 upwards. A councillor stated that he was in full support of a small group of councillors having a look at the equipment and the location, the size of the area and to look at the equipment as a whole. A councillor stated that there had been a lot of work to put in the information that was in the background papers, built up from what the council had asked for over a long period of time. It was suggested that four councillors Cllrs Mrs J Voyce, Mrs M Piper, T Voyce and J O'Riordan be selected to look at the age gym in more detail. A councillor stated that he thought other areas should be looked at and it should be called and any age gym. The Mayor stated that it had already been resolved that it would go at Wannock Road and that the other areas had already been looked at, at other meetings and dismissed for various reasons. The clerk confirmed that it had been resolved at previous committees and approved by full council and Council have resolved not to do any work at Brightling Road until the drainage issue was resolved and a reserve was already in place for this. It was resolved that Cllrs Mrs J Voyce, Mrs M Piper, T Voyce and J O'Riordan would look at the age gym and the moving of the garage in detail and bring this back to full council for approval at a later date. VOTE All in favour (For: Cllrs M Clewett, J Harmer, H Parker, Mrs M Piper, G Gibbs MBE, S Shing, D Shing, J O'Riordan, M Cunningham, T Voyce. It was resolved to delegate to Cllrs b) S106 uses - No resolution was made.	
11027	Request for new litter bin in Southfields to be funded from general reserves and budget set for future years funding. A councillor stated that he had attended a number of the	

	Southfields Residents Group meetings and had been asked to out this forward on their behalf and he hoped that the council would support this request. The Mayor asked if there was a budget for additional bins and how much would they cost. The clerk stated that the costs were £5.05 per emptying (£262.60 per annum) and Wealden supply the bin for free. A councillor stated that there was a bin at the top of Southfields and there was always litter around and not in the bin and she felt that a new bin was unlikely to be used properly. A councillor asked if the Town Council could supply their own. The clerk stated that because Wealden District Council were responsible for waste management it should be done through them, in some instances this could be done, as with McDonalds and the sponsoring of a bin on the highways. In that instance a licence had been obtained from highways and authority from Wealden District Council and the litter picker had been asked prior to that if he would be able to empty that bin. As the litter picker was already over full capacity, it would not be something that she could recommend to council and it would have to go to the personnel committee first for approval. The provision of bins in general was discussed and it was agreed that rather than providing bins on request the whole area should be looked at with regards to locations as there may be more deserving areas that need looking at. A councillor remarked that the reason for making a policy for no further dog bins was related to individual requests coming in for other bins. A councillor stated that if the aim was to have a litter free town, the Town Council would have to out litter bins in. A councillor suggested that a litter bin be put in that location for a year and if it was well used to continue funding it. A councillor commented that if council decided to put a bin in this location, in the meantime the locations of the bins should be looked at and review regularly where any new bins may need to go. A councillor stated that the Town Council should be looking at where areas of litter are building up and then consider whether to put bins in those locations. <u>A proposal was made to put a bin in this location. Seconded.</u> <u>A vote was taken 5 FOR 6 AGAINST MOTION LOST (For Cllr Mrs M Piper, J O’Riordan, G Gibbs MBE, S Shing, D Shing Against Cllrs J Harmer, E Board, Mrs J Voyce, T Voyce, M Clewett, M Cunningham 1 abstention H Parker.</u>	
11028	Proposed dates of next cycle of meetings Full Council 28th July 2014 Business Plan, Buildings & land Joint Committee 16th September 2014 Full Council 29th September 2014 Full Council 27th October 2014 Personnel budget 24th November 2014 Planning budget 24th November 2014 Full Council 24th November 2014 Business Plan, Buildings & land Joint Committee 8th December 2014 Full Council precept 12th January 2015 Finance & Policy Committee 23rd February 2015 Full Council 23rd February 2015 Business Plan & Buildings & Land Joint Committee 30th March 2015 Full Council 30th March 2015	

The meeting closed at 8.50 pm