

**UNADOPTED
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 30th October 2017
Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm**

Present: Cllrs Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips (co-opted) (10)

Not Present: Cllrs D Shing, R Shing, T Bennett, D Watts, D Dunbar (5)
1 member of the public

Minute No.	Subject/Resolution
12202	Opportunity for public comment No one wished to speak
12203	Apologies for absence Cllrs A Bennett, D Dunbar, D watts, D Shing, R Shing
12204	Declarations of interest in any items on the agenda Cllr D Murray minute 12207 (non prejudicial)
12205	To approve the minutes of full council 25th September 2017 and the Special full council meeting of 4th October 2017 It was resolved to accept the minutes of full council 25th September 2017 and the Special full council meeting of 4th October 2017 as a true and accurate record. VOTE All in favour Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips
12206	Minutes and Recommendations of Committees, working groups and Standing Committees a) Finance & Policy Committee minutes of 13th October 2017 It was resolved to adopt the minutes and recommendations of the Finance & Policy Committee minutes of 13th October 2017 VOTE All in favour Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips b) Planning Committee Minutes of 3rd October 2017 and 16th October 2017 It was resolved to adopt the minutes and recommendations of the Planning Committee of 3rd October 2017 and 16th October 2017 VOTE All in favour Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips

	c) Buildings & Land working group – including recommendations for full council discussion and approval A councillor commented that he felt it was a good idea and a waste of time to keep cleaning the old toilet in a poor condition It was resolved to adopt the recommendation of the working group: It was resolved to paint the High Street lamp columns green and go ahead with the crests on the High Street columns in accordance with the quotes. (£967 approx. plus VAT for the crests and £787.50 plus VAT and admin fee for the painting of the columns, plus the CCTV column costs) To be paid for from general reserves. The painting would take place once the relevant checks had been made by the town clerk (regarding longevity). It was resolved that Hedley’s be appointed to give advice and to create the umbrella body at a cost of £1500 +VAT to be paid from general reserves. The meeting to be arranged as soon as possible once resolved by council. It was resolved that the council pursue providing new modular toilets (moveable) at the front of the central 49 51 site and once they had been installed to sell the old toilets on the open market. Once resolved by council the decisions, (including style cost etc) should be delegated to the buildings and land working group. VOTE en bloc All in favour Cllrs Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips d) Personnel Minutes 20th October 2017 It was resolved to adopt the minutes and recommendations of the personnel committee meeting on 20th October 2017. VOTE All in favour Cllrs Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips
12207	Reports from representatives for outside bodies a) WDALC minutes A councillor commented on the civil parking delays and the new crematorium issue at Horam. The minutes were noted by all present.
12208	Mayors report – verbal The Mayor commented that she had been on a wind turbine tour, which had been very informative and was part of an idea she had in mind. The mayor stated that she was delighted to have attended the

	opening of "You Raise Me Up" and two other new shops in the High street. She has also attended Cheshire cats by the local drama group. She mentioned that sadly one of the residents of her flats had been a victim of a scam and asked for everyone to be vigilant.
12209	Financial Update a) Approval of payments as presented It was resolved to approve the accounts for payments as presented to the value of £5515.75 VOTE All in favour Cllrs Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips b) Barclaycard Statements – already authorised for noting £1074.50 It was agreed to accept the Barclaycard statements. c) Income & expenditure accounts, trial balances, bank reconciliations, Ear Marked Reserves, journals, VAT return. It was resolved to accept the accounts and the reconciliations and statements were signed by the Mayor presiding. It was agreed to accept the variations in the accounts as presented. VOTE All in favour Cllrs Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips
12210	Grant application a) Cuckmere Community Bus – New Year's Day service It was resolved to grant the £250 requested to Cuckmere Community Buses VOTE All in favour Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips
12211	Consultation comments - East Sussex County Council Road Traffic order consultation Ditton's Road It was resolved to submit not objections to the proposed reduction in speed limit from the roundabout. It was agreed that this would be essential with the new superstore being built. VOTE All in favour Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips
12212	Consultation comments - EAST SUSSEX, SOUTH DOWNS AND BRIGHTON & HOVE WASTE AND MINERALS LOCAL PLAN REVIEW; AND DRAFT EAST SUSSEX STATEMENT OF COMMUNITY INVOLVEMENT. It was resolved to submit comments only on the portal as per background papers. VOTE All in favour Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips
12213	Motion to set up a working group to discuss the proposed closure of the Polegate library by East Sussex County Council.

	It was resolved to create a library working group with delegated authority. It was noted that the group intended to have a public meeting and potential a mail shot for residents. The group to consist of Cllrs Ms A Snell, D Watts, D Murray, Mrs M Phillips, Mrs S Dobson, Mrs C berry. It was also resolved to invite Cllrs D Shing as County Councillor representative and Cllr S Shing to the meetings. VOTE All in favour Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips
12214	Motion to add Cllr Merle Phillips to the following working groups and committees: Flower committee; Business plan working group; Town centre steering group; Neighbourhood Plan working group; Christmas lights working group; Risk management working group It was resolved to add Cllr Mrs M Phillips to the following working groups and committees: Flower committee; Business plan working group; Town centre steering group; Neighbourhood Plan working group; Christmas lights working group; Risk management working group VOTE All in favour Ms A Snell, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs W Alexander, D Murray, S Shing, Mrs S Dobson, Mrs M Phillips
12215	Proposed dates of next cycle of meetings (for approval and noting) Full Council 27th November 2017 (initial budgets) Full council 11th December 2017 Budget and precept agreements Full Council 8th January 2018 precept and budget 2018/19 final

The meeting closed at 8.14 pm

Signed Mayor of Polegate _____

Date _____