

**Polegate Town Council, Council Office, 49 High Street,  
Polegate BN26 6AL**

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**Town mayor Cllr Dan Dunbar:**  
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Minutes of Meeting of the **FULL COUNCIL** held on **28<sup>th</sup> July 2025 in Council Chamber, 49 High Street, Polegate, BN26 6AL at 19:00.**

**PRESENT:** Councillors D Dunbar, S Shing, A Wood, M Cunningham, J Keen, D Watts, D Murray, G Archer, M Piper, M Caira **(10)**

5 Members of Public

**NOT PRESENT:** Councillors W Heasman O'Neill, A O'Kane, C Berry, D Shing, J Heward **(5)**

4 Members of Public in attendance

**13854 Item 1: Opportunity for Public Comment for items on the agenda**

None

**13855 Item 2: Apologies for absence**

Apologies from Cllrs A O'Kane, W Heasman O'Neill, D Shing, C Berry

No other apologies received

**13856 Item 3: Declarations of interest**

No Declarations of interest were received

**13857 Item 4: Mayors Verbal Update:**

The Mayor began July by supporting the National Day for Speed Watch, joining 105 groups across Sussex alongside traffic officers to help educate drivers in Polegate. The Mayor also visited the East Sussex Wildlife Rescue base near Hailsham, the Mayor's chosen charity for the year, where they learned about the care of over 600 animals, including 180 rescued in the Polegate area.

The Mayor attended the graduation ceremony at the East Sussex School of Circus Arts, celebrating their recent achievement of specialist status. Other engagements included the Sussex Mayors' Association Annual General Meeting,

and two well-attended summer fairs, one at Bernard Baron with over 400 attendees, and another in the High Street, which was warmly received by the community.

The Deputy Mayor represented the Mayor at the Seaford Civic Reception, joining the Mayor of Seaford for the occasion.

**13858 Item 5: Minutes of the Special Full Council Meeting Dated 19<sup>th</sup> May 2025 and Annual Statutory Meeting 19<sup>th</sup> May 2025**

**RESOLVED – That the Special Full Council Minutes of the meeting held on 19<sup>th</sup> May 2025 and Annual Statutory Meeting Minutes of the meeting held on 19<sup>th</sup> May 2025 circulated on the agenda be taken as read, confirmed as correct records and signed by the chair. VOTE all in favour.**

**13859 Item 6: Minutes of the Committees and Standing Committees**

**It was resolved to approve the minutes and recommendations for the Buildings and Land Committee Meeting 4<sup>th</sup> July 2025. VOTE all in favour.**

**13860 Item 6: Financials**

- a. Barclay Card Statements for noting for June 2025.

**Noted by all present**

- b. Bank reconciliation, income and expenditure reports, trial balances, er marked reserves (June 2025) including VAT return. Financial Report for Full Council for income and expenditure variances. For approval of variances as shown.

**Reports noted and it was resolved to accept the variances and reports as presented. VOTE all in favour.**

- c. To agree to use £6500 from General Reserves for the Summer Festival 2026 and add to the 2026/27 budget as recommended by Communities and Tourism 18<sup>th</sup> July (Minute Number 13846)

**It was resolved to use £6500 from General Reserves for the Summer Festival 2026 and add to the 2026/27 budget. VOTE all in favour**

**13861 Item 7: Reports from outside bodies**

- a. Eastbourne Area Bus user Group June Meeting Notes

**Noted by all present**

- b. Wealden District Association of Local Councils Annual General Meeting Minutes

**Noted by all present**

**13862 Item 8: Solar Panels**

To investigate the feasibility of installing solar panels on the Council Office building and at Wannock.

**It was resolved that the Council will explore the feasibility of installing solar panels on the Council offices and at Wannock.**

**13863 Item 9: Statement of Community Involvement – Wealden**

**No comment submitted by Polegate Town Council**

**13864 Item 10: Draft East Sussex Housing Partnership Strategy Survey**

**No Comment submitted by Polegate Town Council**

The meeting closed at 19:39

Signed Chair of Meeting \_\_\_\_\_ Date \_\_\_\_\_