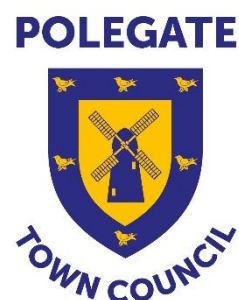


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Minutes of Meeting of the **Personnel Committee Meeting** held on **11th September 2025 in Council Chamber, 49 High Street, Polegate, BN26 6AL at 12:00pm.**

PRESENT: Councillors C Berry, D Murray, D Dunbar (3)

NOT PRESENT: Cllrs M Piper, D Shing, S Shing (3)

13884 Item 1: Opportunity for Public Comment for items on the agenda

None

13885 Item 2: Apologies for absence

Apologies from Cllrs M Piper, D Shing, S Shing (3)

13886 Item 3: Declarations of interest

No Declarations of interest were received

13887 Item 4: Minutes of the meeting dated 8th November 2024

To resolve that the minutes of the last meeting as circulated on the agenda be confirmed as a correct record and signed by the Chair.

It was resolved to approve the minutes from the Personnel Meeting dated 8th November 2024. VOTE all in favour.

13888 Item 5: Confidential

Personnel Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of Staff Matters)

It was resolved to go into confidential for the reasons shown discussion of staff matters.

13889 Item 6: Clerks Update

Noted by all present.

13890 Item 7: Personnel Matters

- a. To discuss merits of acquiring an electric vehicle or conventional van and make recommendations to Full Council
- b. Motion to discuss requested staff hours including new roles and resolve new hours from General reserves 2025/26 and to add to budget for 2025/27

It was resolved to agree the new hours as presented for the roles and the budget figures would be adjusted accordingly to put to council. VOTE all in favour.

- c. Motion to increase its employers pension contributions to the NEST pension scheme by 1% each year up to the level of the LGPS (21%) in order to facilitate a smooth transition to the LGPS longer term (estimated year 2045).

It was resolved to increase the pension contribution by 1% from 01/04/2026 (5% to 6% NEST) and assess each year whether to increase it by 1% a year. VOTE all in favour.

13891 Item 8: Motion to approve additional work and associated tasks

It was resolved to go ahead with the additional work related to events as discussed. VOTE all in favour.

13892 Item 9: Other staff matters – Verbal Update

Noted by all present.

The meeting closed at 13:04pm

Signed Chair of Meeting _____ Date _____