

**Polegate Town Council, Council Office, 49 High Street,
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Minutes of Meeting of the **Personnel Committee Meeting** held on **8th May 2026** in **Council Chamber, 49 High Street, Polegate, BN26 6AL at 10:00.**

PRESENT: Councillors C Berry, D Murray, D Dunbar (3)

NOT PRESENT: Cllrs M Piper, D Shing, S Shing (3)

MINUTES

14078 Item 1: Opportunity for Public Comment for items on the agenda

None

14079 Item 2: Apologies for absence

Apologies from Cllrs M Piper, D Shing, S Shing (3)

14080 Item 3: To receive any Declarations of interest in respects of items on the agenda

No Declarations of interest were received

14081 Item 4: Minutes of the meetings dated 31st October 2025 and 19th December 2025

To resolve that the minutes of the last meeting as circulated on the agenda be confirmed as a correct record and signed by the chair.

It was resolved to adopt the minutes of the meetings date 31st October 2025 and 19th December 2025 as a correct record. VOTE all in favour.

14082 Item 5: Confidential

Personnel Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of Staff Matters)

It was resolved to go into confidential for the reasons shown discussion of staff matters. VOTE all in favour.

14083 Item 6: Verbal Staff update from the Clerk

It was noted by all those present.

The meeting closed at 10:05am

Signed Chair of Meeting _____ Date _____