

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Special Full Council meeting held on Monday 18<sup>th</sup> June 2012  
in the Council Chamber, 49 High Street Polegate at 7.15pm**

**Present:** Cllrs M Cunningham **MC** (Chair), Mrs M Piper **MP**, J O’Riordan **JOR**, G Gibbs MBE **GG**, T Voyce **TV**, Mrs C Berry **CB**, Mrs J Voyce **JV**, J Harmer **JH** (8)

**Not Present:** Cllrs M Clewett **MCI**, D Shing **DS**, M Pybus **MP**, G Carter **GC**, E Board **EB**, S Shing **SS**, (6)

1 member of the public

| <b>Minute No.</b> | <b>Subject/Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                    | <b>Action</b> |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>10275</b>      | <b>Apologies for absence</b><br>G Carter (ill health)<br>No other apologies were received.                                                                                                                                                                                                                                                                                                                   | -             |
| <b>10276</b>      | <b>Declarations of Interest in any items on the agenda</b><br>None                                                                                                                                                                                                                                                                                                                                           | -             |
| <b>10277</b>      | <b>Opportunity for Public comment</b><br>None present                                                                                                                                                                                                                                                                                                                                                        | -             |
| <b>10278</b>      | <b>Approval of Year End Accounts, Annual Governance Statement &amp; internal Audit report for submission of annual return</b><br><br><b>It was resolved to approve the accounts for payment<br/>VOTE All in favour</b><br><br><b>It was resolved to approve the annual governance statement VOTE All in favour</b><br><br><b>It was resolved to approve the internal audit Report<br/>VOTE All in favour</b> |               |
| <b>10279</b>      | <b>Risk Assessment Review</b><br><b>All papers had been circulated to members prior to the meeting.</b><br><b>Cllr Harmer arrived at 7.17pm</b><br><br><b>It was resolved that the risk assessment procedure was satisfactory and that the risk assessments comply with the risk assessment policy.</b><br><b>VOTE All in favour</b>                                                                         |               |

The meeting closed at 7.20pm