

**UNADOPTED
POLEGATE TOWN COUNCIL**

**Minutes of the Special Full Council meeting held on Friday 27th
November 2015 Council Chambers, 49 High Street, Polegate BN26
6AL at 9.30am**

Present: Cllrs D Watts, Mrs C Berry, B Goodwin, D Dunbar, Ms A Snell, Mrs M Piper

Not Present: - Cllrs D Murray, Mrs W Alexander, T Bennett, E Board, M Falkner, R Shing, S Dobson, S Shing, D Shing

No members of the public

Minute No.	Subject/Resolution	Action
11406		
11407	Apologies for absence Cllr D Murray (holiday), D Shing (work), S Shing (work), Mrs W Alexander (work), T Bennett (holiday), E Board (work), M Falkner (personal), S Dobson (holiday), R Shing (work)	
11408	Declarations on Interest None	
11409	Best Dressed Christmas Lights Shop and Houses It was resolved to use the allocated budget for the Best dressed Shop for Xmas 2015 to purchase a cup (engraved as per previous years wording and the current year) and for the Mayor to award that cup and certificate to the winning shop prior to Christmas and issue a press release and photos of the winner. • For the office to create a poster inviting shops in the High Street area to be involved in the competition. These posters to be dropped into each shop. • For the office to purchase a cup engraved with this years date within the allocated budget • For the office to create a certificate to be awarded to the winning shop • To select a group of councillors (max 3-4) to judge the shops. For that group to be delegated to set the date of the judging in order that the poster can include the date and allow shops to be ready for the judging. • For photos to be taken on the evening of the judging and the presentation. • For a press release to be issued with regards to winning shop and the winners to be notified shortly after the judging. • All other details to be delegated to the clerk to organise (in case minor issues arise where a decision needs to be taken) It was resolved to use the allocated budget for the	

best dressed house (xmas lights) for 2015, to purchase a cup (engraved as per previous years wording with the current year) and for the Mayor to award that cup and certificate to the house that is judged to have the best xmas lights display. For council to issue a press release and photos of the winner.

- For the office to create a poster inviting residents to be involved in the competition. The poster will include the approximate date of the judging which will be around the second week of December. It will also indicate the date of the presentation in order that they may be available to receive the cup and certificate.**
- For the office to purchase a cup engraved with this years date within the allocated budget as per previous years**
- For the office to create a certificate to be awarded to the winning house**
- For each councillor to be allocated an area to submit a shortlist of TWO houses maximum in their area to the office by 13th December 2015. The office will then give the shortlist to the judges to go out and look at which house merits being the winner before Friday 18th December. (The judges decision is final). The judges will notify the office before Monday 21st December and the presentation will be made by the Mayor between 21st – 24th December subject to availability of the winner and the Mayor.**
- To select a group of councillors (max 3-4) to judge the houses. For that group to be delegated to set the date of the judging in order that the poster can include the date and allow householders to be ready for the judging.**
- For photos to be taken on the evening of the judging and the presentation.**
- For a press release to be issued with regards to winning household and the winner to be notified shortly after the judging.**
- All other details to be delegated to the clerk to organise (in case minor issues arise where a decision needs to be taken)**

It was resolved to delegate the judging to Cllrs D Watts, B Goodwin, Ms A Snell, Mrs C Berry, D Dunbar
It was agreed that if possible the date of the judging would be in the first two weeks of December for the houses short listing and the judging for the shops and houses on the weekend of 19th and 20th December 2015.

VOTE was taken en bloc All in favour Cllrs D Watts, Mrs C Berry, B Goodwin, D Dunbar, Ms A Snell, Mrs M Piper

The meeting closed at 9.45 pm

Signed Mayor of Polegate _____

Date _____