

**UNADOPTED
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Thursday 5th February 2015
Council Chambers, 49 High Street, Polegate BN26 6AL at 2.30pm**

Present:

Cllrs M Clewett **MCI** (Mayor), Gibbs MBE **GG**, Mrs C Berry **CB**, D Broadbent **DB**, J Harmer **JH**, M Cunningham **MC**, Mrs J Voyce **JV**, T Voyce **TV**, S Shing **SS (9)**

Not Present: Cllrs J O’Riordan **JOR**, M Pybus **MPy**, E Board **EB**, Mrs M Piper **MP**, D Shing **DS**, H Parker **HP**, (6)

No members of the public

Minute No.	Subject/Resolution	Action
11231	Apologies for absence Cllrs J O’Riordan (personal), E Board (work), M Pybus (holiday), Mrs M Piper (work), H Parker (work), D Shing (work)	
11232	Declarations of interest <i>The clerk mentioned that Cllrs had a dispensation for discussing the budgets (councillor allowances training etc)</i>	
11233	Opportunity for public comment <i>None</i>	
11234	Minutes of the Full Council meeting of 12th January 2015 It was resolved to sign the minutes of the Full Council meeting of 12th January 2015 as a true record of the meetings. VOTE All in favour Cllrs M Clewett, Gibbs MBE, Mrs C Berry, D Broadbent, J Harmer, M Cunningham, Mrs J Voyce, T Voyce	
11235	Rescission amendment regarding precept and budget to ensure budget remains at Nil increase following material change noted. £833 to be allocated to the crossing ear marked reserve. Budget to be set at £294,558 and precept at £273,358 to make a <u>Band D figure of £96.98 all other figures to remain the same</u> It was resolved to amend the figure for an additional £833 to be set aside for the Guardian Court Crossing Budget to be set at £294,558 and precept at £273,358 to make a <u>Band D figure of £96.98 all other figures to remain the same</u> to ensure a NIL increase as previously resolved. VOTE All in favour Cllrs M Clewett, Gibbs MBE, Mrs C Berry, D Broadbent, J Harmer, M Cunningham, Mrs J Voyce, T Voyce	
11236	<i>Cllr S Shing arrived at 2.33pm</i> Financial Update Approval of accounts for payment <i>a. Resolution required for approval of submitted accounts attached payments</i> It was resolved to approve the schedule of payments including additional payments, Barclaycard and Petty Cash totalling £26910.18 (see attached schedule) VOTE All in Favour Cllrs M Clewett, Gibbs MBE, Mrs C Berry, D Broadbent, J Harmer, M Cunningham, Mrs J Voyce, T Voyce, S Shing <i>b. To transfer any remaining budget plus £10,000 already approved additional sum from general reserves to the Ear Marked reserve for street lighting –</i>	

	<i>the expected invoices will not be spent in 2014/15 and funds will need to be carried into the 2015/16 year.</i> It was resolved to transfer any remaining budget from Street Lighting into the Ear Marked reserve as the exact figures were not known but the full expenditure has now been approved and will be taking place as soon as the contractors can. It was also approved to transfer an extra £10,000 from general reserves to cover the shortfall following the new information on the UKPN cabling issue. VOTE All in Favour Cllrs M Clewett, Gibbs MBE, Mrs C Berry, D Broadbent, J Harmer, M Cunningham, Mrs J Voyce, T Voyce, S Shing	
11237	Annual Town Assembly arrangements 1) Proposal for Annabel's café staff to provide the refreshments (for approx £1.50 per head expected costs around £45 or less – within budget) It was resolved to request Annabel's Café to provide the refreshments for the Annual Town assembly based on £1.50 per head (teas and coffees and biscuits/cakes) within the budget. (It is estimated that around 30 people will attend) VOTE All in Favour Cllrs M Clewett, Gibbs MBE, Mrs C Berry, D Broadbent, J Harmer, M Cunningham, Mrs J Voyce, T Voyce, S Shing a) Two proposals for the format of the evening: i) Proposal for agenda to read: Welcome, Apologies, Minutes of last meeting, matters arising from minutes, Town Council booklet(questions invited),public questions/open forum ii) Proposal for agenda to read: Welcome, Apologies, Minutes of last meeting, matters arising from the minutes, short presentation from Local Police/Planning Officer; Highways officer (pot holes and street lighting),Town council booklet (questions invited), public questions/open forum It was resolved that the agenda would include the welcome, apologies, minutes of last meeting, matters arising form the minutes, the Town Council Booklet and public questions open forum. It was accepted that there was a possibility of a Police representative, the Local MP and possibly a representative from the NHS may attend and answer questions raised by those attending. VOTE All in Favour Cllrs M Clewett, Gibbs MBE, Mrs C Berry, D Broadbent, J Harmer, M Cunningham, Mrs J Voyce, T Voyce, S Shing	
11238	Permission to apply for S106 funds from Wealden District Council for the purchase of the age gym It was resolved to delegate to the clerk to apply for the funding for the age gym from S106 monies as discussed. VOTE All in Favour Cllrs M Clewett, Gibbs MBE, Mrs C Berry, D Broadbent, J Harmer, M Cunningham, Mrs J Voyce, T Voyce, S Shing	
11239	Proposed dates of next cycle of meetings Finance & Policy Committee 23rd February 2015 Full Council 23rd February 2015 ANNUAL TOWN ASSEMBLY 2ND MARCH 2015	

	Business Plan & Buildings & Land Joint Committee 30 th March 2015 Full Council 30 th March 2015 ANNUAL STATUTORY MEETING (NEW COUNCIL FROM ELECTIONS AND ELECTION OF MAYOR) 18 th MAY 2015 Full Council 29 th June 2015 Full Council 27 th July 2015 No meetings in August Full Council 28 th September 2015 Full Council 26 th October 2015 Additional budget meetings to be announced Planning; Personnel; Finance November 2015 Full Council 30 th November 2015 Full Council 14 th December 2015	
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The meeting closed at 2.42 pm