

**Polegate Town Council, Council Office, 49 High Street,
Polegate BN26 6AL**

Telephone: 01323 488114

Town Clerk Jo Tricker: admin@polegatetowncouncil.gov.uk

Town mayor Cllr Dan Dunbar:
cllr.d.dunbar@polegatetowncouncil.gov.uk



Minutes of Meeting of the **FULL COUNCIL** held on **29th September 2025 in Council Chamber, 49 High Street, Polegate, BN26 6AL at 19:00**

PRESENT: Councillors D Murray, D Watts, J Keen, J Heward, M Cunningham, D Murray, G Archer, D Shing, C Berry, A Wood, A O’Kane **(11)**

NOT PRESENT: Cllrs S Shing, D Dunbar, J Heward, M Piper **(4)**

Cllr D Murray was voted in as chair.

13912 Item 1: Opportunity for Public Comment for items on the agenda

None

13913 Item 2: Apologies for absence

Apologies from Cllrs S Shing, D Dunbar, J Heward, M Piper

No other apologies received

13914 Item 3: Declarations of interest

No Declarations of interest were received

13915 Item 4: Mayors Update

It was noted by all those present.

13916 Item 5: Minutes of Full Council 30th June 2025 and 28th July 2025

To resolve that the minutes of the last meeting as circulated on the agenda be confirmed as a correct record and signed by the chair.

It was resolved to confirm the minutes of Full Council 30th June 2025 and 28th July as correct records of minute. VOTE all in favour.

13917 Item 6: Minutes of the Committees and Standing Committees

To approve the minutes and recommendations of Committees and Standing Committees:

- Buildings and Land Committee Meeting 27th June 2025
- Communities and Tourism Committee Meeting 18th July 2025
- Finance and Policy Committee Meeting 25th July 2025
- Christmas Lights Committee Meeting 8th August 2025

A vote was taken en bloc.

It was resolved to adopt the minutes and recommendations of the Buildings and Land Committee Meeting 27th June 2025, Community and Tourism Committee Meeting 18th July 2025, Finance and Policy Committee Meeting 25th July 2025, Christmas Lights Committee Meeting 8th August 2025. VOTE all in favour.

13918 Item 7: Finances

- a. To note by all present Barclay Card Statements July and August 2025

It was noted by everyone present the Barclay Card Statements for July and August 2025.

- b. To resolve and accept the variances of Bank Reconciliations, income and expenditure reports, trial balances, ear marked reserves (July and August 2025) including VAT return. Financial Report for Full Council for income and expenditure variances. For approval of variances as shown.

It was resolved to accept the variances of Bank Reconciliations, income and expenditure reports, trial balances, ear marked reserves including VAT return for July and August 2025.

13919 Item 8: Grant Application

Grant Request from Polegate Twinning Association £90

It was resolved to defer this item. VOTE 5 for 3 against. 1 abstention from M Cunningham.

19:06 – D Shing arrived.

13920 Item 9: Reports from Outside bodies

- a. Report from the MP's Office

It was noted by all those present.

13921 Item 10: Vandalism Log

To note the vandalism in Polegate since June 2022

It was noted by all those present.

13922 Item 11: Solar Panels

- a. Motion in principle, to investigate feasibility and grants for Solar Panels on the roof of Polegate War Memorial Recreation Ground Pavillion and Office Building.

It was agreed to investigate grants for Solar Panels on Polegate War Memorial Recreation Ground Pavillion and Office Building and if possible bring back to Buildings and Land Committee for a decision. VOTE all in favour.

- b. Motion in principle to investigate feasibility and grant of Solar Panels on 49/51 High Street Offices.

It was agreed to investigate grants for Solar Panels on 49/51 High Street Offices and if possible bring back to Buildings and Land Committee for a decision. VOTE all in favour.

13923 Item 12: Date of the Next Meeting

To note the dates of the next Meetings:

- Planning Budget Meeting TBC
- Personnel Budget Meeting TBC
- Full Council Meeting 27th October 2025
- Full Council Meeting 24th November 2025
- Full Council Meeting 5th January 2026 (Budget and Precept Setting 2026/27)
- Full Council Meeting 26th January 2026
- Full Council Meeting 23rd February 2026
- Full Council Meeting 30th March 2026

It was noted by all present.

13924 Item 13: Confidential

Full Council to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Legal Matters)

It was resolved to go into confidential.

13925 Item 14 : Motion to agree sum to allow a charge on a property to be discharged including associated costs. To determine final costs etc.

It was resolved to go with the Solicitors advice with the charge on a property to be discharged, with the final cost of £6,720 (including solicitors costs and VAT) VOTE all in favour and 1 abstention from A Wood.

The meeting closed at 19:39

Signed Chair of Meeting _____ Date _____