

**UNADOPTED  
POLEGATE TOWN COUNCIL**



**BUILDINGS & LAND COMMITTEE**

Minutes of the Buildings & Land Committee meeting held on Friday 17<sup>th</sup> January 2025 in the council chambers 49 High Street, Polegate East Sussex BN26 6AL at 10:00am

**Present:** Cllrs D Murray, D Dunbar, M Piper, J Heward, S Shing, A Wood, N Dunbar (7)

**Not Present:** Cllrs D Watts, J Keen (2)

No members of the public present

| Minute Number | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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| 13710         | <b>Opportunity for Public</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 13711         | <b>Apologies for absence</b><br>Cllrs D Watts (holiday) no other apologies were received.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 13712         | <b>Declarations of interest in any items on the agenda</b><br>None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 13713         | <b>To approve and adopt the minutes of the Buildings and Land meetings of 5<sup>th</sup> July 2024, 26<sup>th</sup> July 2024, 1<sup>st</sup> November 2024.</b><br><b><u>It was resolved to adopt the minutes as accurate records of the meetings of the Buildings and Land of 5th July 2024, 26th July 2024, 1st November 2024. VOTE All in favour.</u></b><br><i>NB Cllr N Dunbar questioned that he was in attendance on 5<sup>th</sup> July meeting, however in tracking he had given apologies, so the minutes remained unchanged.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 13714         | <b>Motion to approve Jubilee Nature Reserve New Update Strategy for approval report</b><br>The strategy was discussed at length. The committee requested that the bridge be removed and that the pond details be requested. Comments were made about the noticeboard. (the board is not a council asset). The committee were keen to get more people onto the site in whatever way the friends of group could do safely. (Similar to the way Diplock's wood was managed). They were also keen to see some proper seating for the elderly, people who were grieving etc. as a quiet place to go. It was understood that possibly someone may have to open and lock the area in the future. It was discussed that the paths would keep themselves clear naturally if more people were allowed to walk along them, reducing the amount of clearance and maintenance required. Some were concerned that snowdrops that had been planted were now under a lot of brambles. It was unclear whether they would come up in spring.<br>The clerk was asked to request that the group do an update on where they are with each of the strategy items so that they could follow the progress. Comments were also made on making it more accessible for possibly the main entrance and seating areas. There were concerns over the river and that deep water signs should be installed but possibly something so that if children were on the land they MUST be with a supervisor or parent.<br><b><u>This item was deferred pending more information requested from the Friends of Jubilee Nature Reserve.</u></b> |

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| <b>13715</b> | <b>Motion to approve Signage for parks</b><br>The signs were discussed at length. The committee asked that the postcode be added to the Wannock version. It was agreed that these would be welcome signs in addition to the signs that detail permitted activities.<br><u><b>It was resolved to go ahead with the signage for the parks as discussed above (as per approved business plan item). VOTE All in favour.</b></u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>13716</b> | <b>Motion to approve Allotment works</b><br>A discussion took place on the allotment works.<br><u><b>It was resolved to approve the allotment works. VOTE All in favour</b></u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>13717</b> | <b>To discuss and approve the purchase of enhanced cameras High Street CCTV (within budget)</b><br>The Town Clerk was asked if the police monitor the new CCTV she stated that they did. She was asked to get confirmation of this due to information discussed at the meeting. She was asked to request information on stats re how many more people are prosecuted with 1080 HD versus 720 HD cameras; number plate recognition at higher definitions and on zoom.<br><b>POST MEETING: NB the system IS monitored by Sussex Police in their control centre and is accessible to local Police under agreements. The clerk clarified that the High Street system is NOT monitored by Polegate Town Council due to GDPR requirements.</b><br><u><b>Item deferred pending details of quality of current cameras (HD) and monitoring, further images for clarity of quality on zoom. VOTE 6 for 1 abstention.</b></u> |
| <b>13718</b> | <b>Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of Commercial matters)</b><br><br><u><b>It was resolved to enter into confidential sessions for discussion of commercial matters VOTE All in favour</b></u>                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>13719</b> | <b>Library Update</b><br>=                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

The meeting closed at 11:23am

Signed by \_\_\_\_\_ Chair of Buildings & Land Committee \_\_\_\_\_ Dated \_\_\_\_\_