

Polegate Town Council, Council Office, 49 High Street,  
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Minutes of Meeting of the **FULL COUNCIL** held on **23<sup>rd</sup> February 2026** in the Council Chamber, 49 High Street, Polegate, BN26 6AL at 19:00.

**PRESENT:** Councillors D Dunbar, S Shing, A O’Kane, J Keen, J Heward, D Watts, C Berry, M Cunningham, A Wood, D Murray, W Heasman-O’Neill, G Archer, M Caira **(13)**

**NOT PRESENT:** Cllrs M Piper, D Shing **(2)**

**1 Member of Public**

## **MINUTES**

**14026 Item 1: Opportunity for Public Comment for items on the agenda**

**None**

**14027 Item 2: Apologies for absence**

Apologies from Cllrs M Piper, D Shing **(2)**

**No other apologies received**

**14028 Item 3: Declarations of interest**

**Item 10 - Cllr J Heward non-prejudicial**

**No other declarations of interest received**

**14029 Item 4: Minutes of the 24<sup>th</sup> November 2025 and 5<sup>th</sup> January 2026**

To resolve that the minutes of the two sets of meetings as circulated on the agenda be confirmed as a correct record and signed by the Chair.

**It was resolved to adopt the minutes and recommendations of the Full Council Meeting 24<sup>th</sup> November 2025 and Full Council Meeting 5<sup>th</sup> January 2026. VOTE all in favour.**

**14030 Item 5: Minutes of the Committees and Standing Committees**

To approve the minutes and recommendations of the following Committees and Standing Committees:

- Personnel Committee Meeting 19<sup>th</sup> December 2025
- Buildings and Land Committee Meeting 19<sup>th</sup> December 2025
- Finance and Policy Committee Meeting 19<sup>th</sup> December 2025
- Communities and Tourism Committee Meeting 19<sup>th</sup> December 2025
- Finance and Policy Committee Meeting 23<sup>rd</sup> January 2026

**A vote was taken en bloc.**

**It was resolved to adopt the minutes and recommendations of the Personnel Committee Meeting 19<sup>th</sup> December 2025, Buildings and Land Committee Meeting 19<sup>th</sup> December 2025, Finance and Policy Committee Meeting 19<sup>th</sup> December 2025, Communities and Tourism Committee Meeting 19<sup>th</sup> December 2025, Finance and Policy Committee Meeting 23<sup>rd</sup> January 2026. VOTE all in favour.**

#### **14031 Item 6: Finances**

- a. To accept the payments made between 01/01/2026 -31/01/2026 = £58,118.38

**It was resolved to approve the payments totalling at £58,118.38. VOTE all in favour.**

- b. To note by all present Barclay Card Statements December 2025 and January 2026

**It was noted by everyone present the Barclay Card Statements for December 2025 and January 2026.**

- c. To resolve and accept the variance of Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves (December 2025 and January 2026) including VAT return. Financial Report for Full Council for income and expenditure variance. For approval of variances shown.

**It was resolved to accept the variances of Bank Reconciliations, income and expenditure reports, trial balances, ear marked reserves including VAT return for December 2025 and January 2026.**

#### **14032 Item 7: Councillor Allowances 2026/27**

Motion to adopt the new councillors' allowances 2026/27 per report of the Wealden Parish Independent Remuneration Panel on Town and Parish Councillor Allowance for 2026/27.

**It was resolved to adopt the new councillors' allowance 2026/27 as per the report of Wealden Parish Independent Remuneration Panel on Town and Parish Councillor Allowance for 2026. VOTE 6 for 5 Abstention 2 Against.**

#### **14033 Item 8: Confidential**

Full Council to consider pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Legal/ Land Matters)

**It was resolved to go into confidential session. VOTE all in favour.**

#### **14034 Item 9: S106 Funding for the Community Centre**

**It was resolved to sign the indemnity agreement required by Wealden District Council to enable the release of S106 fund for the Community Centre using the town seal if required VOTE all in favour.**

**It was agreed to authorise the creation of a corresponding indemnity agreement with the Community Centre to safeguard the Town Council's position and ensure compliance with the S106 requirements. VOTE all in favour.**

**It was agreed to proceed with facilitating access to the S106 funds delegated to the town clerk so that the funds can be delivered as intended. VOTE all in favour.**

#### **14035 Item 10: Gosford Allotments**

**It was resolved to formally accept the parcel of land as detailed (refer as Gosford allotment) should Wealden District Council offer it free of charge and to delegate to the Town Clerk should the land be offered for a value to progress the transfer process and any required documentation. VOTE all in favour**

**It was agreed that the parcel of land next to the car park currently cleared can be used and managed as a small community garden. VOTE all in favour**

The meeting closed at 19:54

Signed Chair of Meeting \_\_\_\_\_ Date \_\_\_\_\_