

Polegate Town Council, Council Office, 49 High Street,
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Minutes of Meeting of the **FULL COUNCIL** held on **30th March 2026** in the Council Chamber, 49 High Street, Polegate, BN26 6AL at 19:00.

PRESENT: Councillors D Dunbar, S Shing, J Heward, D Watts, C Berry, M Cunningham, D Murray, W Heasman-O'Neill, G Archer, M Caira, D Shing **(11)**

NOT PRESENT: Cllrs M Piper, A Wood, A O'Kane, J Keen **(4)**

2 Members of Public

MINUTES

14057 Item 1: Opportunity for Public Comment for items on the agenda

None

14058 Item 2: Apologies for absence

a. Apologies from Cllrs M Piper, A Wood, A O'Kane, J Keen **(4)**

No other apologies received

b. To accept apologies from Councillor Margaret Piper due to ill health s85(1) of Local Government Act and formally approve an absence expected to be 6 months.

It was resolved to accept apologies from Councillor Margaret Piper due to ill health and to approve an absence of up to six months in accordance with Section 85(1) of the Local Government Act 1972. VOTE all in favour.

14059 Item 3: Declarations of interest

Item 11: D Shing and S Shing

14060 Item 4: Mayors Verbal Update

The Mayor and the Town Clerk attended the Larger Parish forum meetings, which have proved successful. These meetings provide a useful opportunity to discuss

local matters and share information and have been particularly helpful for both Mayors and Clerks.

The Mayor also attended the Bernhard Baron Easter Event, which was a lovely occasion and well attended by the community.

In addition, the Mayor attended a performance by the Eastbourne Concert Orchestra, which was a privilege to attend in the capacity of Mayor.

14061 Item 5: Minutes of the 23rd February 2026

To resolve that the minutes of the Full Council meeting as circulated on the agenda be confirmed as a correct record and signed by the Chair.

It was resolved to adopt the minutes and recommendations of the Full Council Meeting 23rd February 2026. VOTE all in favour. 1 abstention D Shing.

14062 Item 6: Minutes of the Committees and Standing Committees

To approve the minutes and recommendations of the following Committees and Standing Committees:

- Christmas Lights Committee Meeting 27th February 2026
- Climate Committee Meeting 6th March 2026

A vote was taken en bloc.

It was resolved to adopt the minutes and recommendations of Christmas Lights Committee Meeting 27th February 2026 and Climate Committee Meeting 6th March 2026. VOTE all in favour.

14063 Item 7: Finances

- a. To note by all present Barclay Card Statements February 2026

It was noted by everyone present the Barclay Card Statements for February 2026.

- b. To resolve and accept the variance of Bank reconciliations, income and expenditure reports, trial balances, ear marked reserves (December 2025 and January 2026) including VAT return. Financial Report for Full Council for income and expenditure variance. For approval of variances shown.

It was resolved to accept the variances of Bank Reconciliations, income and expenditure reports, trial balances, ear marked reserves including VAT return for February 2026.

14064 Item 8: Motion to move underspent funds of £1,000 from Bulb Planting 4263 to EMR 369 and £450 from Hailsham flower beds 4306 to go to Hailsham Beds Reserve 338.

It was resolved to move the underspent funds of £1,000 from Bulb Planting 4263 to EMR 369 and £450 from Hailsham Flower Beds 4306 to Hailsham Beds Reserve 338.

14065 Item 9: Dates of the next meeting

To note the dates of the next Full Council Meeting

- Annual Town Assembly Meeting – 27th April 2026
- Annual Statutory Meeting – 11th May 2026
- Full Council Meeting 29th June 2026
- Full Council Meeting 27th July 2026
- Full Council Meeting 28th September 2026
- Full Council Meeting 26th October 2026
- Full Council Meeting 30th November 2026

It was noted by all present.

14066 Item 10: Confidential

Full Council to consider pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Legal/ Land Matters)

It was resolved to go into confidential session. VOTE all in favour.

14067 Item 11: Catering Unit for Brightling Road Leisure Ground

It was resolved to waive financial regulations and to approve the catering unit design selected by Polegate Grasshoppers. VOTE all in favour. 2 abstentions D Shing and S Shing.

It was resolved to agree that the selected design be included within the overall tender specification for the Brightling Road project, tenders will return to Council at a later date for final approval. VOTE all in favour. 2 abstentions D Shing and S Shing.

It was resolved to approve the submission of the required applications for a Certificate of Lawfulness and/or planning permission, as advised. VOTE all in favour. 2 abstentions D Shing and S Shing.

It was resolved that any related application costs be met from existing budgets under delegated authority to the Town Clerk, with no expenditure from General Reserves. 2 abstentions D Shing and S Shing.

The meeting closed at 19:15

Signed Chair of Meeting _____ Date _____