



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL
Telephone: 01323 488114
Town Clerk – Jo Tricker - e-mail admin@polegatetowncouncil.gov.uk

19th August 2022

Notice is hereby given of a meeting of the Finance & Policy Committee to be held on **Friday 2nd September 2022 in the Council Chambers, 49 High Street, Polegate East Sussex BN26 6AL at 10am**

J. Tricker

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing. NB there is limited public seating.

A G E N D A

- 1. Opportunity for public comment for items on the agenda**
- 2. Apologies for absence**
- 3. Declarations of interest in any items on the agenda**
- 4. Minutes of Finance & Policy committee of 15th July 2022 and the 8th April 2022**
- 5. Motion to purchase two additional modules for Rialtas Business Suite software**
 - a) Rialtas Allotment Management Software add-on**
 - b) Rialtas Purchase Order Processing Module add-on**
- 6. Grant application - Wealden Citizens Advice Bureau for the Polegate Grant Fund**

7. Motion to spend £1288 + VAT for removal of asbestos in the Jubilee Nature Reserve, as well as up to £500 + VAT for removal of asbestos at Cophall Allotments using section 11.1a)ii. (specialist contractor service) – could not obtain three quotes. To be paid for from general reserves.