BARCLAYS

31 March 2025

MG 025771 F1VI664A 709F306AD00103 38500 B 16244

[redacted]

Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

Your balances on 31 March 2025

Business Current Accounts	
Business Current Account Statement	£50,000.00
[redacted]	
Business Savings Accounts	
Business Premium Account	£544,589.41
[redacted]	
Business Premium Account	£131,922.57
[redacted]	

This is the end of your account summary.

Account Name
POLEGATE TOWN COUNCIL
BUSINESS RESERVEACCOUNT

Account No **Sort Code**
[redacted]

NatWest

00039994/00074450/385 B   0071687-0002-0

[redacted]

Business Reserve Account

Summary	
Statement Date	01 APR 2025
Period Covered	01 MAR 2025 to 01 APR 2025
Previous Balance	£87,743.43
Paid In	£93.15
Withdrawn	£0.00
New Balance	£87,836.58
BIC	[redacted]
IBAN	[redacted]

Welcome to your NatWest Statement

Why file and store your statements when we can do it for you? Manage your statements online at **www.natwest.com**
If you have changed your address or telephone number please let us know.
Interest rate: 1.25% Gross / 1.26% AER

Date	Description	Paid In(£)	Withdrawn(£)	Balance(£)
01 MAR 2025	BROUGHT FORWARD			87,743.43
31 MAR	Interest 31MAR GRS 47542470	93.15		87,836.58

10010399940001 0001

HSBC UK

Contact tel 03457 60 60 60
see reverse for call times
Text phone 03457 125 563
used by deaf or speech impaired customers
www.hsbc.co.uk

Your Statement

B

[redacted]

92417 050487 0178 E 38500

Account Summary	
Opening Balance	88,509.53
Payments In	119.50
Payments Out	0.00
Closing Balance	88,629.03

Interest Rate - Valid as at end date of the statement period
1.77% AER

International Bank Account Number
[redacted]

Branch Identifier Code
[redacted]

13 February to 12 March 2025

Account Name
Polegate Town Council

Sortcode	Account Number	Sheet Number
[redacted]	[redacted]	65

Your Business Money Manager details

Date		Payment type and details	Paid out	Paid in	Balance
12 Feb 25		**BALANCE BROUGHT FORWARD**			**88,509.53**
12 Mar 25	CR	GROSS INTEREST TO 11MAR2025	1010	119.50	88,629.03
12 Mar 25		**BALANCE CARRIED FORWARD**			**88,629.03**

1/1

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Bank Reconciliation Statement as at 31/03/2025
for Cashbook 1 - Current/Business Premium

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Current Account	31/03/2025		50,000.00
Business Premium Account	31/03/2025		544,589.41
			594,589.41
Unpresented Payments (Minus)		**Amount**	
		0.00	
			0.00
			594,589.41
Unpresented Receipts (Plus)			
		0.00	
			0.00
			594,589.41
		Balance per Cash Book is :-	**594,589.41**
		Difference is :-	**0.00**

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/03/2025
for Cashbook 2 - Tracker Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Tracker Account	31/03/2025		131,922.57
			131,922.57

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		131,922.57

Unpresented Receipts (Plus)		
	0.00	
		0.00
		131,922.57

Balance per Cash Book is :-	131,922.57
Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/03/2025
for Cashbook 3 - Petty Cash

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Petty Cash Account	31/03/2025		200.00
			200.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		200.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		200.00

Balance per Cash Book is :-	200.00
Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/03/2025
for Cashbook 4 - Staff Salaries Cash Book

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Salaries Control	31/03/2025		0.00
			0.00

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		0.00

Unpresented Receipts (Plus)		
	0.00	
		0.00
		0.00
	Balance per Cash Book is :-	0.00
	Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/03/2025
for Cashbook 5 - Current/Business Premium HSBC

Bank Statement Account Name (s)	Statement Date	Page No	Balances
HSBC deposit Account	31/03/2025		88,629.03
			88,629.03

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		88,629.03

Unpresented Receipts (Plus)		
	0.00	
		0.00
		88,629.03
	Balance per Cash Book is :-	88,629.03
	Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Bank Reconciliation Statement as at 31/03/2025
for Cashbook 6 - NatWest deposit A/C

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Natwest Reserve Account	31/03/2025		87,836.58
			87,836.58

Unpresented Payments (Minus)	Amount	
	0.00	
		0.00
		87,836.58

Unpresented Receipts (Plus)		
	0.00	
		0.00
		87,836.58
	Balance per Cash Book is :-	87,836.58
	Difference is :-	0.00

Signatory 1:

Name .... Signed .... Date ....

Signatory 2:

Name .... Signed .... Date ....

Summary Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101 Employee costs	Income	0	2,306	3,481	1,175			66.3%
	Expenditure	14,863	176,738	206,552	29,814		29,814	85.6%
	Net Income over Expenditure	(14,863)	(174,432)	(203,071)	(28,639)			
	plus Transfer from EMR	700	5,764	0	(5,764)			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	(14,163)	(168,668)	(203,071)	(34,403)			
	Grand Totals:- Income	0	2,306	3,481	1,175			66.3%
	Expenditure	14,863	176,738	206,552	29,814	0	29,814	85.6%
	Net Income over Expenditure	(14,863)	(174,432)	(203,071)	(28,639)			
	plus Transfer from EMR	700	5,764	0	(5,764)			
	less Transfer to EMR	0	0	0	0			
	Movement to/(from) Gen Reserve	(14,163)	(168,668)	(203,071)	(34,403)			

Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102	Administration								
1009	Bank Loyalty Discount	0	86	170	84			50.9%	
1060	Miscellaneous Income	3	23	0	(23)			0.0%	7,997
	Administration :- Income	3	109	170	61			64.3%	7,997
4010	Internal Auditor	0	(57)	500	557		557	(11.3%)	
4030	Postage	11	52	300	248		248	17.2%	
4031	Stationery	132	1,449	1,500	51		51	96.6%	
4032	Photocopier copy charges	0	740	1,500	760		760	49.3%	
4035	Computer consumables	0	148	300	152		152	49.3%	
4036	Office IT equip't inc antiviru	25	296	700	404		404	42.3%	
4037	Website	14	290	350	60		60	82.9%	
4039	Legal fees	224	2,259	5,000	2,741		2,741	45.2%	
4040	Audit Fees (external audit)	0	1,365	1,600	235		235	85.3%	
4043	Insurance Premiums	0	12,885	6,000	(6,885)		(6,885)	214.8%	
4044	Insurance Tree Survey	0	655	1,000	345		345	65.5%	
4045	Subscriptions	0	3,121	3,600	479		479	86.7%	
4046	Publications	0	219	300	81		81	72.9%	
4047	Advertising	0	0	150	150		150	0.0%	
4049	Tree Works	0	0	1,500	1,500		1,500	0.0%	
4050	Town Council Elections	0	5,711	4,000	(1,711)		(1,711)	142.8%	5,711
4053	Refreshments	0	0	250	250		250	0.0%	
4056	Bank/Barclaycard charges	45	600	1,000	400		400	60.0%	
4059	First Aid	0	0	150	150		150	0.0%	
4062	Newsletter Production	0	200	500	300		300	40.0%	555
4063	Hire of Halls	0	32	300	268		268	10.8%	
4069	Office telephones	54	830	1,000	170		170	83.0%	
4070	Broadband/Internet	33	415	500	85		85	83.1%	
4071	IT Services incl backups	297	3,641	3,500	(141)		(141)	104.0%	
4072	IT costs office 365	198	2,334	2,200	(134)		(134)	106.1%	
4073	IT reserve for new machines	40	1,338	700	(638)		(638)	191.1%	
8060	Misc Resolved Gen Reserves & c	0	1,500	0	(1,500)		(1,500)	0.0%	
	Administration :- Indirect Expenditure	1,072	40,024	38,400	(1,624)	0	(1,624)	104.2%	6,266
	Net Income over Expenditure	(1,069)	(39,915)	(38,230)	1,685				
6000	plus Transfer from EMR	0	6,266	0	(6,266)				
6001	less Transfer to EMR	0	7,997	0	(7,997)				
	Movement to/(from) Gen Reserve	(1,069)	(41,646)	(38,230)	3,416				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
103	Town Councillors								
1060	Miscellaneous Income	0	1,026	0	(1,026)			0.0%	
	Town Councillors :- Income	0	1,026	0	(1,026)				0
4090	Councillors' allowances	2,353	4,358	7,300	2,942		2,942	59.7%	
4091	Councillors' expenses	48	346	600	254		254	57.7%	
4092	Councillors' training	0	95	1,000	905		905	9.5%	
4093	Mayor's allowance Civic Duties	55	2,583	2,000	(583)		(583)	129.2%	624
4095	Mayor's Fund Raising Charity	0	676	0	(676)		(676)	0.0%	
4097	Civic Event	0	1,000	1,000	0		0	100.0%	
	Town Councillors :- Indirect Expenditure	2,456	9,058	11,900	2,842	0	2,842	76.1%	624
	Net Income over Expenditure	(2,456)	(8,032)	(11,900)	(3,868)				
6000	plus Transfer from EMR	0	624	0	(624)				
	Movement to/(from) Gen Reserve	(2,456)	(7,409)	(11,900)	(4,491)				
104	General Administration								
1010	Investment Income	2,915	14,482	3,500	(10,982)			413.8%	
1063	CIL funds from developers	0	7,997	0	(7,997)			0.0%	
1076	Precept	0	452,896	452,896	0			100.0%	
	General Administration :- Income	2,915	475,375	456,396	(18,979)			104.2%	0
4100	Grants to other Organisations	0	1,000	1,000	0		0	100.0%	
4103	Public Info event(s)	9	122	1,000	878		878	12.2%	
4104	Events	0	971	1,500	529		529	64.7%	
4105	Finance Software	0	1,143	1,800	657		657	63.5%	
8060	Misc Resolved Gen Reserves & c	0	2,738	0	(2,738)		(2,738)	0.0%	
	General Administration :- Indirect Expenditure	9	5,973	5,300	(673)	0	(673)	112.7%	0
	Net Income over Expenditure	2,906	469,402	451,096	(18,306)				
201	Council Offices								
1060	Miscellaneous Income	0	176	0	(176)			0.0%	
	Council Offices :- Income	0	176	0	(176)				0
4004	Cleaning contract ex staff	100	1,050	1,500	450		450	70.0%	
4130	Council Tax	0	7,485	9,000	1,515		1,515	83.2%	
4131	Electricity	449	3,858	4,000	142		142	96.4%	
4132	Water charges	41	559	400	(159)		(159)	139.8%	
4133	Sewerage	0	55	550	495		495	10.1%	
4136	Photocopier - lease	186	932	1,500	568		568	62.2%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4139	Window Cleaning	25	275	360	85		85	76.4%	
4140	Alarm Maintenance	0	454	500	46		46	90.8%	
4141	Fire Precautions	0	440	440	0		0	100.0%	
4142	Other Maintenance	0	341	1,000	659	461	198	80.2%	
4146	Other Office Equipment	0	265	1,400	1,135		1,135	18.9%	
4154	Housekeeping San bins 49 & gar	0	271	380	109		109	71.3%	
4155	Refuse Collecting	122	1,040	1,300	260		260	80.0%	
4162	PWLB - Capital	0	5,200	5,202	2		2	100.0%	
4163	PWLB- Interest	0	373	375	2		2	99.4%	
8060	Misc Resolved Gen Reserves & c	6,720	6,973	0	(6,973)	2,632	(9,605)	0.0%	6,720
	Council Offices :- Indirect Expenditure	7,642	29,571	27,907	(1,664)	3,093	(4,757)	117.0%	6,720
	Net Income over Expenditure	(7,642)	(29,395)	(27,907)	1,488				
6000	plus Transfer from EMR	6,720	6,720	0	(6,720)				
	Movement to/(from) Gen Reserve	(922)	(22,675)	(27,907)	(5,232)				
202	51 High Street								
4170	51 High Street - expenditure	103	674	800	126		126	84.2%	
	51 High Street :- Indirect Expenditure	103	674	800	126	0	126	84.2%	0
	Net Expenditure	(103)	(674)	(800)	(126)				
203	The Pavilion								
1030	Rental Income-Pavilion	0	2,734	1,200	(1,534)			227.9%	
	The Pavilion :- Income	0	2,734	1,200	(1,534)			227.9%	0
	Net Income	0	2,734	1,200	(1,534)				
204	Wannock Office								
4198	PWMRG CIC Grant (Interim)	0	33,950	33,950	0		0	100.0%	
	Wannock Office :- Indirect Expenditure	0	33,950	33,950	0	0	0	100.0%	0
	Net Expenditure	0	(33,950)	(33,950)	0				
205	High Street Toilets								
1035	High St Toilets Community Sche	0	1,353	1,234	(119)			109.6%	
	High Street Toilets :- Income	0	1,353	1,234	(119)			109.6%	0
4500	Toilets High St - Cleaning	0	5,508	11,500	5,992		5,992	47.9%	
4501	Toilets High St - Maintenance	2,201	4,201	2,000	(2,201)		(2,201)	210.1%	
4504	Toilets High St - Other	52	132	450	318		318	29.4%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4506	Toilets High St - Vandalism	683	723	350	(373)		(373)	206.6%	
	High Street Toilets :- Indirect Expenditure	2,936	10,564	14,300	3,736	0	3,736	73.9%	0
	Net Income over Expenditure	(2,936)	(9,212)	(13,066)	(3,854)				
301	Town Centre and Community Safe								
1060	Miscellaneous Income	0	519	0	(519)			0.0%	519
	Town Centre and Community Safe :- Income	0	519	0	(519)				519
4201	CCTV costs	0	1,039	5,500	4,461	1,039	3,422	37.8%	
4202	Defibrillators	0	596	1,500	904	353	551	63.3%	
4203	Defib replace savings	0	0	2,000	2,000		2,000	0.0%	
	Town Centre and Community Safe :- Indirect Expenditure	0	1,635	9,000	7,365	1,392	5,973	33.6%	0
	Net Income over Expenditure	0	(1,115)	(9,000)	(7,885)				
6001	less Transfer to EMR	0	519	0	(519)				
	Movement to/(from) Gen Reserve	0	(1,635)	(9,000)	(7,365)				
302	Recreation Grounds								
1020	Hire Fees-Recreation Ground	0	(1,200)	0	1,200			0.0%	
1022	Brightling Road lease	0	120	120	0			100.0%	
	Recreation Grounds :- Income	0	(1,080)	120	1,200			(900.0%)	0
4199	Changing Places Toilet	0	2,184	0	(2,184)		(2,184)	0.0%	2,184
4220	General Maintenance	1,220	22,633	13,000	(9,633)	1,558	(11,191)	186.1%	8,519
4223	Grounds Maintenance	0	4,126	4,500	374		374	91.7%	
4230	Skate Park	0	0	3,000	3,000		3,000	0.0%	
4238	Litter Bins	961	6,359	7,300	941		941	87.1%	
4239	Speed Indicator Device	275	7,098	0	(7,098)	275	(7,373)	0.0%	6,030
4240	Oakleaf Lease Charges	0	170	170	0		0	100.0%	
4241	Dog Bins	644	2,594	2,860	267		267	90.7%	
4242	Playground Equipment	0	3,535	2,000	(1,535)	512	(2,047)	202.3%	1,535
4243	Safety Inspections	90	1,255	1,500	245		245	83.7%	
8002	CIL Expenditure	0	59,635	0	(59,635)		(59,635)	0.0%	
8060	Misc Resolved Gen Reserves & c	1,721	31,603	0	(31,603)		(31,603)	0.0%	59,635
	Recreation Grounds :- Indirect Expenditure	4,910	141,193	34,330	(106,863)	2,345	(109,208)	418.1%	77,904
	Net Income over Expenditure	(4,910)	(142,273)	(34,210)	108,063				
6000	plus Transfer from EMR	0	77,904	0	(77,904)				
	Movement to/(from) Gen Reserve	(4,910)	(64,369)	(34,210)	30,159				

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
303	Highways								
1051	Urban Grasscutting Income	0	4,048	4,048	0			100.0%	
	Highways :- Income	0	4,048	4,048	0			100.0%	0
4256	Urban grasscutting	1,866	20,243	27,500	7,257		7,257	73.6%	(7,255)
4258	Flower Beds	48	7,402	7,500	98		98	98.7%	
4259	Council Gardens - office	0	252	1,000	748		748	25.2%	
4263	Bulb Planting	0	999	1,000	1		1	99.9%	
4264	SID/VAS maintenance moving	0	0	1,100	1,100		1,100	0.0%	
	Highways :- Indirect Expenditure	1,914	28,896	38,100	9,204	0	9,204	75.8%	(7,255)
	Net Income over Expenditure	(1,914)	(24,848)	(34,052)	(9,204)				
6000	plus Transfer from EMR	0	(7,255)	0	7,255				
	Movement to/(from) Gen Reserve	(1,914)	(32,103)	(34,052)	(1,949)				
304	Allotments								
1070	Allotment Fees	39	2,841	2,500	(341)			113.6%	
1072	Gosford Way Allotments	0	200	175	(25)			114.3%	
1073	Allotment Deposit Retained	0	600	0	(600)			0.0%	600
	Allotments :- Income	39	3,641	2,675	(966)			136.1%	600
4270	Allotments - maintenance	0	250	700	450		450	35.7%	
4271	Allotments - improvements	0	0	700	700		700	0.0%	
4272	Allotments - water	10	444	1,000	556		556	44.4%	
4273	Allotment - rent of land Gosfo	0	180	175	(5)		(5)	102.9%	
4274	Allotment Grounds maintenance	0	0	700	700		700	0.0%	
8060	Misc Resolved Gen Reserves & c	0	1,364	0	(1,364)		(1,364)	0.0%	
	Allotments :- Indirect Expenditure	10	2,238	3,275	1,037	0	1,037	68.3%	0
	Net Income over Expenditure	28	1,402	(600)	(2,002)				
6001	less Transfer to EMR	0	600	0	(600)				
	Movement to/(from) Gen Reserve	28	802	(600)	(1,402)				
305	Street Lighting								
1060	Miscellaneous Income	0	5,788	0	(5,788)			0.0%	
	Street Lighting :- Income	0	5,788	0	(5,788)				0
4280	Street Light - energy	0	12,870	9,600	(3,270)		(3,270)	134.1%	11,740
4281	Street Light - Maint contract	0	10,326	10,400	74		74	99.3%	
4282	St Light - works/impro/maint	41	11,373	9,000	(2,373)		(2,373)	126.4%	

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		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4286	Christmas decorations	0	11,918	14,000	2,082		2,082	85.1%	
	Street Lighting :- Indirect Expenditure	41	46,487	43,000	(3,487)	0	(3,487)	108.1%	11,740
	Net Income over Expenditure	(41)	(40,699)	(43,000)	(2,301)				
6000	plus Transfer from EMR	0	11,740	0	(11,740)				
	Movement to/(from) Gen Reserve	(41)	(28,959)	(43,000)	(14,041)				
306	Prize and Prize Giving								
4096	Remembrance Wreath	0	46	60	14		14	76.4%	
	Prize and Prize Giving :- Indirect Expenditure	0	46	60	14	0	14	76.4%	0
	Net Expenditure	0	(46)	(60)	(14)				
307	The Polegate Partnership								
1040	SponsorFlower Beds Hailsham Rd	0	1,350	1,000	(350)			135.0%	
	The Polegate Partnership :- Income	0	1,350	1,000	(350)			135.0%	0
4305	Polegate Partnership Admin	164	164	0	(164)		(164)	0.0%	
4306	Replace Hailsham Rd Beds	0	0	450	450		450	0.0%	
4307	Hailsham Flowers Maintenance	0	102	550	448		448	18.5%	
	The Polegate Partnership :- Indirect Expenditure	164	266	1,000	734	0	734	26.6%	0
	Net Income over Expenditure	(164)	1,084	0	(1,084)				
401	The Planning Committee								
4320	Planning Committee - Halls	0	0	250	250		250	0.0%	
	The Planning Committee :- Indirect Expenditure	0	0	250	250	0	250	0.0%	0
	Net Expenditure	0	0	(250)	(250)				
701	The Retired								
7001	The Retired	0	967	1,000	33		33	96.7%	
	The Retired :- Indirect Expenditure	0	967	1,000	33	0	33	96.7%	0
	Net Expenditure	0	(967)	(1,000)	(33)				
	Grand Totals:- Income	2,957	495,038	466,843	(28,195)			106.0%	
	Expenditure	21,258	351,542	262,572	(88,970)	6,830	(95,800)	136.5%	
	Net Income over Expenditure	(18,302)	143,496	204,271	60,775				
	plus Transfer from EMR	6,720	95,999	0	(95,999)				
	less Transfer to EMR	0	9,117	0	(9,117)				
	Movement to/(from) Gen Reserve	(11,582)	230,378	204,271	(26,107)				

A/c Code 4091 Councillors' expenses Annual Budget 600
Centre 103 Town Councillors Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	0.00	
1	01/04/2024	685	Journal	D Dunbar expenses		60.00
1	01/04/2024	686	Journal	Year end HMRC outstanding		248.15
1	01/04/2024	705	Journal	Year End HMRC outstanding	248.15	
1	04/04/2024	MRDWATTS	Purchase Ledger	Travel Expenses	26.10	
1	09/04/2024	BX0735575	Cashbook	Tax & NI	248.15	
1	09/04/2024	704	Journal	BX0735575 Tax & NI		248.15
2	01/04/2024	DDUNBAR	Purchase Ledger	HORAM MEETING/596/Mr Dan Dunba	7.65	
2	01/04/2024	DDUNBAR	Purchase Ledger	WDCPARISHCONF/597/Mr Dan Dunba	3.15	
2	01/04/2024	DDUNBAR	Purchase Ledger	SUSSEXMAYORS/598/Mr Dan Dunbar	20.70	
2	23/04/2024	DDUNBAR	Purchase Ledger	Royal Society of St George	9.90	
2	03/05/2024	DDUNBAR	Purchase Ledger	Polegate Beavers at Bushy Wood	2.70	
2	09/05/2024	DDUNBAR	Purchase Ledger	Eastbourne Town Hall	4.50	
2	17/05/2024	DDUNBAR	Purchase Ledger	Thank you celebration	4.50	
4	03/06/2024	DDUNBAR	Purchase Ledger	DDay event with RSSG	6.30	
4	03/06/2024	DDUNBAR	Purchase Ledger	Meeting with Lord Lieutenant	14.30	
4	03/06/2024	DDUNBAR	Purchase Ledger	WDC code of Conduct meeting	3.15	
5	29/07/2024	DDUNBAR	Purchase Ledger	Opening new play area	3.15	
5	29/07/2024	DDUNBAR	Purchase Ledger	Scout Camp	3.15	
5	29/07/2024	DDUNBAR	Purchase Ledger	Sussex Mayors Assoc	9.00	
5	29/07/2024	DDUNBAR	Purchase Ledger	Civic Reception	9.00	
6	13/08/2024	DDUNBAR	Purchase Ledger	Knockhatch - Lemur enclosure	3.15	
6	24/08/2024	DDUNBAR	Purchase Ledger	Ukraine Independence Day event	5.85	
7	29/09/2024	DDUNBAR	Purchase Ledger	Waverley at Eastbourne Pier	11.75	
7	29/09/2024	DDUNBAR	Purchase Ledger	Battle of Britain Dinner	9.00	
7	29/09/2024	DDUNBAR	Purchase Ledger	ESCC Chairmans reception	16.20	
7	10/10/2024	721	Journal	MIscode of Cllr allownaces		588.00
7	22/10/2024	BACS	Cashbook	Tax & NI Payments Sept 24	588.00	
8	01/11/2024	DDUNBAR	Purchase Ledger	Travel to Hastings College	21.00	
8	01/11/2024	DDUNBAR	Purchase Ledger	Choir Concert in Hailsham	3.60	
8	01/11/2024	DDUNBAR	Purchase Ledger	Hailsham Bonfire Society	3.60	
8	01/11/2024	DDUNBAR	Purchase Ledger	Trafalgar Day Event - Travel	6.30	
8	01/11/2024	DDUNBAR	Purchase Ledger	Cuckmere buses meeting	5.40	
8	01/11/2024	DDUNBAR	Purchase Ledger	Lord Lieutenants awards	28.00	
8	04/11/2024	MRDWATTS	Purchase Ledger	NALC Conference expenses	13.73	
9	13/11/2024	DDUNBAR	Purchase Ledger	Family Support Netork AGM	4.50	
9	13/11/2024	DDUNBAR	Purchase Ledger	E'bourne Youth Radio	3.60	
9	17/11/2024	DDUNBAR	Purchase Ledger	Church Service in Pevensey	4.50	
9	23/11/2024	DDUNBAR	Purchase Ledger	East Sussex Prayer Breakfast	9.65	
9	23/11/2024	SHING	Purchase Ledger	Prayer Breakfast	15.00	
10	01/12/2024	DDUNBAR	Purchase Ledger	Brighton Civic Carol Service	20.70	
10	03/12/2024	DDUNBAR	Purchase Ledger	Newhaven Carol Service	13.50	
10	04/12/2024	DDUNBAR	Purchase Ledger	Sussex Mayors Assco	9.00	
10	11/12/2024	DDUNBAR	Purchase Ledger	Seaford Carol Service	9.00	
10	14/12/2024	DDUNBAR	Purchase Ledger	Eastbourne Carol Service	4.50	

A/c Code 4091 Councillors' expenses

Centre 103 Town Councillors

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
10	18/12/2024	DDUNBAR	Purchase Ledger	Judging Christmas Lights	9.45	
12	01/03/2025	NDUNBAR	Purchase Ledger	NALC Awards Expenses	17.15	
12	03/03/2025	NDUNBAR	Purchase Ledger	NALC Awards - Travel Costs	30.95	
		Account	Councillors' expenses	Account Totals	1,490.63	1,144.30
		Centre	Town Councillors	Net Balance Month 12	346.33	

A/c Code 4090 Councillors' allowances — Annual Budget 7,300
Centre 103 Town Councillors — Committed 0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
				Opening Balance	0.00	
1	01/04/2024	685	Journal	Unclaimed Cllr allowance		936.00
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	187.20	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	187.20	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	187.20	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	293.60	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	187.20	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	140.40	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	232.20	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	187.20	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	187.24	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	187.20	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	189.20	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24	187.20	
6	17/09/2024	CLLRS09/24	Cashbook	Cllrs Allowance Sept 24		0.04
7	10/10/2024	721	Journal	MIscode of Cllr allownaces	588.00	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	187.20	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	187.20	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	187.20	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March	187.20	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	293.60	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	187.20	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	187.20	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	140.40	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	232.20	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	187.20	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	187.20	
12	14/03/2025	CLLRS03/25	Cashbook	Cllrs Allowance March 25	189.20	
		Account	Councillors' allowances	Account Totals	5,294.04	936.04
		Centre	Town Councillors	Net Balance Month 12	4,358.00	

Current/Business Premium

Payments made between 01/03/2025 and 31/03/2025

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
						Nominal Ledger Analysis			
01/03/2025	Europlants Ltd	BX580772	57.58	57.58		500			Monthly maintenance Costs
03/03/2025	21CC	BX4501730	658.80	658.80		500			VE Day Beacon
03/03/2025	Countrymans Contractors Ltd	BX492473	1,296.00	1,296.00		500			Bench Pad in Brightling Park
03/03/2025	Countrymans Contractors Ltd	BX494755	1,680.00	1,680.00		500			Oakleaf Chip Bark Supply
03/03/2025	Countrymans Contractors Ltd	BX494812	423.60	423.60		500			Defib Install with Power
03/03/2025	Countrymans Contractors Ltd	BX496216	213.60	213.60		500			Phone Box Glass clean up
03/03/2025	Countrymans Contractors Ltd	BX497238	303.60	303.60		500			Install Litter PIck Bin
03/03/2025	Denma Cleaning Services Ltd	BX497266	48.71	48.71		500			Toilet Roll Disp - Vandalised
03/03/2025	Rhino Rod	BX498661	85.00	85.00		500			Gents Blocked toilet
03/03/2025	SME IT Solutions Ltd	BX498788	294.00	294.00		500			Fault with CCTV
03/03/2025	[redacted]	BX498988	13.95	13.95		500			Travel Expenses
03/03/2025	Mr Dan Dunbar	BX500571	33.56	33.56		500			Polegate Fisheries Presentatio
03/03/2025	S Wiltshire T/A olive design	BX502185	312.00	312.00		500			Design, Artwork for Brightling
03/03/2025	Sussex Mayors Association	BX504465	39.00	39.00		500			Sussex Mayors Assoc Dinner
03/03/2025	Glasdon UK Ltd	BX504838	863.39	863.39		500			Picnic Bench for Brightling
03/03/2025	Royal Society of Saint George	BX504886	35.00	35.00		500			St Georges Day Celebration
03/03/2025	Business Stream	DIRECT DEB	10.26			4272	304	10.26	Cophall Water
03/03/2025	Business Stream	DIRECT DEB	41.07			4132	201	41.07	49/51 High St Water
07/03/2025	Lewes District Council	BX380873	54.00	54.00		500			Monthly Park Checks
07/03/2025	Countrymans Contractors Ltd	BX834201	306.00	306.00		500			Brightling Rd Bench Install
07/03/2025	Bright HR	BX8377988	89.70	89.70		500			Provision of HR Services
07/03/2025	Barclays Bank	DIRECT DEB	45.05			4056	102	45.05	Bank Commission Charge
13/03/2025	Mr N Dunbar	BX574957	17.15	17.15		500			NALC Awards Expenses
13/03/2025	Mr N Dunbar	BX575765	30.95	30.95		500			NALC Awards - Travel Costs
13/03/2025	Kent County Council KCS	BX575848	222.84	222.84		500			Kyocera Printer Lease
13/03/2025	Denma Cleaning Services Ltd	BX576487	819.00	819.00		500			Cleaning Services
13/03/2025	Countrymans Contractors Ltd	BX578535	295.78	295.78		500			Saturday Bin Collections
13/03/2025	HEALTHMATIC	BX578577	2,641.20	2,641.20		500			Annual Maintenance
	Subtotal Carried Forward:		10,930.79	10,834.41	0.00			96.38	

Current/Business Premium

Payments made between 01/03/2025 and 31/03/2025

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
13/03/2025	Echo Cleaning	BX578585	150.00	150.00		500			Office & Window Cleaning
13/03/2025	[redacted]	BX580182	10.80	10.80		500			Travel Expenses
13/03/2025	Mulberry & Co	BX580567	1,296.00	1,296.00		500			For Professional Services
13/03/2025	Mulberry & Co	BX580567	-1,296.00	-1,296.00		500			Professional Services
13/03/2025	Mulberry Local Aurhority Servi	BX580567	1,296.00	1,296.00		500			For Professional Services
13/03/2025	Mulberry Local Aurhority Servi	BX580801	444.00	444.00		500			FSCS & Investment Strategy
13/03/2025	[redacted]	BX581917	30.00	30.00		500			Travel Expenses
13/03/2025	Richardson Architecture Limite	BX582124	600.00	600.00		500			Polegate Skate Park Applicatio
13/03/2025	Booker & Best	BX582147	4,636.80	4,636.80		500			Works to rear of building
14/03/2025	Mr D Watts	CLLRS03/25	187.20			4090	103	187.20	Cllrs Allowance March 25
14/03/2025	Mrs W Alexander	CLLRS03/25	187.20			4090	103	187.20	Cllrs Allowance March 25
14/03/2025	Mrs C Berry	CLLRS03/25	187.20			4090	103	187.20	Cllrs Allowance March 25
14/03/2025	Mr M Cunningham	CLLRS03/25	187.20			4090	103	187.20	Cllrs Allowance March
14/03/2025	Mr D Dunbar	CLLRS03/25	293.60			4090	103	293.60	Cllrs Allowance March 25
14/03/2025	Mr N Dunbar	CLLRS03/25	187.20			4090	103	187.20	Cllrs Allowance March 25
14/03/2025	Mr W Heasman-Oneill	CLLRS03/25	187.20			4090	103	187.20	Cllrs Allowance March 25
14/03/2025	Mr D Murray	CLLRS03/25	140.40			4090	103	140.40	Cllrs Allowance March 25
14/03/2025	Mr M Piper	CLLRS03/25	232.20			4090	103	232.20	Cllrs Allowance March 25
14/03/2025	Mr D Shing	CLLRS03/25	187.20			4090	103	187.20	Cllrs Allowance March 25
14/03/2025	Mr S Shing	CLLRS03/25	187.20			4090	103	187.20	Cllrs Allowance March 25
14/03/2025	Mr A Wood	CLLRS03/25	189.20			4090	103	189.20	Cllrs Allowance March 25
14/03/2025	Staff Salaries Cash Book	MAR SALS	8,509.79			202		8,509.79	MAR Salary
17/03/2025	Wealden District Council	DIRECT DEB	1,630.20		271.70	4241	302	643.50	Quarterly Dog Bin Charge
						4238	302	715.00	Quarterly Bin Emptying Charge
17/03/2025	Advo Group	DIRECT DEB	154.99		25.83	4009	101	129.16	Payroll Services March 25
	Subtotal Carried Forward:		30,746.37	18,002.01	297.53			12,446.83	

Current/Business Premium

Payments made between 01/03/2025 and 31/03/2025

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
18/03/2025	EDF Energy	DIRECT DEB	108.31		5.16	4170	202	103.15	51 High St Electric
18/03/2025	EDF Energy	DIRECT DEB	538.40		89.73	4131	201	448.67	49 High St Electric
21/03/2025	Inland Revenue	FEB HMRC	3,539.89			4000	101	1,537.93	Tax & NI Payments
						4003	101	233.71	Tax & NI Payments
						4011	101	390.16	Tax & NI Payments
						4013	101	48.74	Tax & NI Payments
						4002	101	280.28	Tax & NI Payments
						4007	101	1,049.07	Tax & NI Payments
26/03/2025	Nest Pension Scheme	DIRECT DEB	414.20			4000	101	146.76	Nest Pension March
						4002	101	43.02	Nest Pension March
						4011	101	46.90	Nest Pension March
						4008	101	177.52	Nest Pension March
27/03/2025	BarclayCard	BARCLAYCA	498.82		82.06	4220	302	31.07	Wheelbarrow
						4220	302	5.82	Roof & Gutter Sealant
						4220	302	82.48	Heavy Duty Road Line Marking
						4220	302	18.04	Poly Window Small
						4220	302	45.20	Red Grease
						4030	102	6.45	Postage
						4220	302	13.40	Toughened Glass
						4220	302	170.00	Toughened Glass
						4220	302	53.85	Post & post cap
						4220	302	-9.55	Poly Window refund
28/03/2025	Streetlights	BX833118	49.50	49.50		500			Col H Dover Rd
28/03/2025	IDVerde	BX835378	1,214.40	1,214.40		500			Playground Inspections
28/03/2025	VIKING Office Depot Internatio	BX836306	151.00	151.00		500			Stationery
28/03/2025	Recorra Sout East Ltd	BX836754	146.32	146.32		500			Refuse Collection
28/03/2025	Prime Signs	BX837828	196.80	196.80		500			Replace Stolen McDs Sign
28/03/2025	Countrymans Contractors Ltd	BX837953	2,239.67	2,239.67		500			Urban Grass Cut March
28/03/2025	Countrymans Contractors Ltd	BX841569	330.00	330.00		500			Move mobile Speed Indicator
28/03/2025	SME IT Solutions Ltd	BX842053	152.47	152.47		500			IT Telephone Costs
28/03/2025	SME IT Solutions Ltd	BX843043	640.16	640.16		500			IT Office Costs
28/03/2025	[redacted]	BX843077	4.50	4.50		500			Travel Expenses
28/03/2025	Lewes District Council	BX843120	54.00	54.00		500			Play Park Checks
28/03/2025	Glasdon UK Ltd	BX844930	307.66	307.66		500			Community Litter Bin
28/03/2025	Wealden District Council	BX845631	208.50	208.50		500			Planning Permission for Bright
	Subtotal Carried Forward:		41,540.97	23,696.99	474.48			17,369.50	

Current/Business Premium

Payments made between 01/03/2025 and 31/03/2025

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
						Nominal Ledger Analysis			
28/03/2025	PHS Group	BX846238	62.66	62.66		500			Sharps Colection
28/03/2025	Booker & Best	BX848465	3,427.20	3,427.20		500			Front of Building Repairs
28/03/2025	The Ecology Partnership	BX849481	840.00	840.00		500			Biodversity Net Gain Assesment
28/03/2025	PPL PRS MUSIC LICENCE	BX874429	269.02	269.02		500			Music Licence for Events
28/03/2025	Petty Cash	MAR P Cash	74.01			210		74.01	Petty Cash March 2025

[redacted]

Total Payments:	46,213.86	28,295.87	474.48		17,443.51

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
105	VAT Control			8,032.87	
200	Current/Business Premium			594,589.41	
201	Tracker Account			131,922.57	
203	HSBC Deposit A/C			88,629.03	
204	NatWest deposit A/C			87,836.58	
210	Petty Cash			200.00	
310	General reserves				195,560.04
320	Council Office Mntce Fund				15,395.00
322	Town Election/Poll/Referendum				16,657.00
324	Elections Fund				20,972.97
328	Office IT Equipment Reserve				897.00
331	Brightling Reserve				8,514.21
334	Town Focal Enhancemt Reserve				592.20
335	Street Lights Reserve				85,174.06
338	Hailsham Beds Reserve				1,398.54
339	Office Alterations Reserve				19,899.75
341	Staff - Consultant/Temporary				3,290.55
342	S106 funds				244,147.25
344	Play Equipment				2,665.00
346	Neighbourhood Plan				15,000.00
347	CCTV reserve				519.44
348	Consultation/Newsletter				448.00
349	CIL funds				87,391.25
350	Picnic Benches				68.51
351	Skate Park				9,346.00
352	Overtime				1,546.23
353	Polegate Community Library				51,000.00
354	New air con unit				1,220.00
355	Christmas Lights (new)				1,750.00
356	Bins				5,250.00
358	VAS (SID)				4,269.60
359	Land purchase car park				100.00
360	Land Purchase open space				40,100.00
361	Allotment unreturned deposits				1,475.00
362	emr training courses				2,476.00
364	Changing Places Toilet Maint				1,700.30
366	Allotment major works				7,255.00
501	Sundry Other creditors			488.45	
560	Deposits Held				3,910.00
1009	Bank Loyalty Discount	102	Administration		86.49
1010	Investment Income	104	General Administration		14,481.93
1020	Hire Fees-Recreation Ground	302	Recreation Grounds	1,200.00	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
1022	Brightling Road lease	302	Recreation Grounds		120.00
1030	Rental Income-Pavilion	203	The Pavilion		2,734.40
1035	High St Toilets Community Sche	205	High Street Toilets		1,352.71
1040	SponsorFlower Beds Hailsham Rd	307	The Polegate Partnership		1,350.00
1042	Sponsorship Litter Picker	101	Employee costs		2,306.27
1051	Urban Grasscutting Income	303	Highways		4,048.00
1060	Miscellaneous Income	101	Employee costs		0.01
1060	Miscellaneous Income	102	Administration		22.75
1060	Miscellaneous Income	103	Town Councillors		1,025.60
1060	Miscellaneous Income	201	Council Offices		175.70
1060	Miscellaneous Income	301	Town Centre and Community Safe		519.44
1060	Miscellaneous Income	305	Street Lighting		5,787.50
1063	CIL funds from developers	104	General Administration		7,997.26
1070	Allotment Fees	304	Allotments		2,840.61
1072	Gosford Way Allotments	304	Allotments		200.00
1073	Allotment Deposit Retained	304	Allotments		600.00
1076	Precept	104	General Administration		452,896.00
4000	[redacted]	101	Employee costs	[redacted]	
4002	[redacted]	101	Employee costs	[redacted]	
4003	[redacted]	101	Employee costs	[redacted]	
4004	Cleaning contract ex staff	201	Council Offices	1,050.00	
4005	[redacted]	101	Employee costs	[redacted]	
4007	NI (ER's)	101	Employee costs	11,672.06	
4008	Pension ER's contributions	101	Employee costs	3,069.94	
4009	Payroll	101	Employee costs	1,684.51	
4010	Internal Auditor	102	Administration		56.55
4011	[redacted]	101	Employee costs	[redacted]	
4012	[redacted]	101	Employee costs	[redacted]	
4013	[redacted]	101	Employee costs	[redacted]	
4014	[redacted]	101	Employee costs	[redacted]	
4015	Travelling expenses (parks)	101	Employee costs	675.11	
4016	Training Exps inc course fees	101	Employee costs	3,166.59	
4019	[redacted]	101	Employee costs	[redacted]	
4022	[redacted]	101	Employee costs	[redacted]	
4023	[redacted]	101	Employee costs	[redacted]	
4024	HR Contract	101	Employee costs	1,250.00	
4030	Postage	102	Administration	51.55	
4031	Stationery	102	Administration	1,449.43	
4032	Photocopier copy charges	102	Administration	740.10	
4035	Computer consumables	102	Administration	147.95	
4036	Office IT equip't inc antiviru	102	Administration	296.40	
4037	Website	102	Administration	290.26	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4039	Legal fees	102	Administration	2,259.18	
4040	Audit Fees (external audit)	102	Administration	1,365.00	
4043	Insurance Premiums	102	Administration	12,885.27	
4044	Insurance Tree Survey	102	Administration	655.00	
4045	Subscriptions	102	Administration	3,121.49	
4046	Publications	102	Administration	218.62	
4050	Town Council Elections	102	Administration	5,710.90	
4056	Bank/Barclaycard charges	102	Administration	599.52	
4062	Newsletter Production	102	Administration	200.00	
4063	Hire of Halls	102	Administration	32.25	
4069	Office telephones	102	Administration	830.10	
4070	Broadband/Internet	102	Administration	415.40	
4071	IT Services incl backups	102	Administration	3,640.76	
4072	IT costs office 365	102	Administration	2,334.01	
4073	IT reserve for new machines	102	Administration	1,337.52	
4090	Councillors' allowances	103	Town Councillors	4,358.00	
4091	Councillors' expenses	103	Town Councillors	346.33	
4092	Councillors' training	103	Town Councillors	95.00	
4093	Mayor's allowance Civic Duties	103	Town Councillors	2,583.15	
4095	Mayor's Fund Raising Charity	103	Town Councillors	675.60	
4096	Remembrance Wreath	306	Prize and Prize Giving	45.83	
4097	Civic Event	103	Town Councillors	1,000.00	
4100	Grants to other Organisations	104	General Administration	1,000.00	
4103	Public Info event(s)	104	General Administration	122.28	
4104	Events	104	General Administration	970.57	
4105	Finance Software	104	General Administration	1,142.70	
4130	Council Tax	201	Council Offices	7,485.00	
4131	Electricity	201	Council Offices	3,857.64	
4132	Water charges	201	Council Offices	559.33	
4133	Sewerage	201	Council Offices	55.31	
4136	Photocopier - lease	201	Council Offices	932.46	
4139	Window Cleaning	201	Council Offices	275.00	
4140	Alarm Maintenance	201	Council Offices	454.00	
4141	Fire Precautions	201	Council Offices	440.00	
4142	Other Maintenance	201	Council Offices	340.77	
4146	Other Office Equipment	201	Council Offices	264.68	
4154	Housekeeping San bins 49 & gar	201	Council Offices	271.11	
4155	Refuse Collecting	201	Council Offices	1,039.64	
4162	PWLB - Capital	201	Council Offices	5,200.34	
4163	PWLB- Interest	201	Council Offices	372.86	
4170	51 High Street - expenditure	202	51 High Street	673.78	
4198	PWMRG CIC Grant (Interim)	204	Wannock Office	33,950.00	

Continued over page

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
4199	Changing Places Toilet	302	Recreation Grounds	2,184.05	
4201	CCTV costs	301	Town Centre and Community Safe	1,038.88	
4202	Defibrillators	301	Town Centre and Community Safe	596.00	
4220	General Maintenance	302	Recreation Grounds	22,633.41	
4223	Grounds Maintenance	302	Recreation Grounds	4,125.70	
4238	Litter Bins	302	Recreation Grounds	6,359.08	
4239	Speed Indicator Device	302	Recreation Grounds	7,098.24	
4240	Oakleaf Lease Charges	302	Recreation Grounds	170.00	
4241	Dog Bins	302	Recreation Grounds	2,593.50	
4242	Playground Equipment	302	Recreation Grounds	3,534.95	
4243	Safety Inspections	302	Recreation Grounds	1,255.25	
4256	Urban grasscutting	303	Highways	20,243.17	
4258	Flower Beds	303	Highways	7,402.25	
4259	Council Gardens - office	303	Highways	252.00	
4263	Bulb Planting	303	Highways	999.00	
4270	Allotments - maintenance	304	Allotments	250.00	
4272	Allotments - water	304	Allotments	444.01	
4273	Allotment - rent of land Gosfo	304	Allotments	180.00	
4280	Street Light - energy	305	Street Lighting	12,870.04	
4281	Street Light - Maint contract	305	Street Lighting	10,326.26	
4282	St Light - works/impro/maint	305	Street Lighting	11,372.50	
4286	Christmas decorations	305	Street Lighting	11,918.00	
4305	Polegate Partnership Admin	307	The Polegate Partnership	164.00	
4307	Hailsham Flowers Maintenance	307	The Polegate Partnership	101.84	
4500	Toilets High St - Cleaning	205	High Street Toilets	5,508.00	
4501	Toilets High St - Maintenance	205	High Street Toilets	4,201.00	
4504	Toilets High St - Other	205	High Street Toilets	132.21	
4506	Toilets High St - Vandalism	205	High Street Toilets	723.09	
6000	Transfer from EMR	101	Employee costs		5,764.04
6000	Transfer from EMR	102	Administration		6,265.90
6000	Transfer from EMR	103	Town Councillors		623.68
6000	Transfer from EMR	201	Council Offices		6,720.00
6000	Transfer from EMR	302	Recreation Grounds		77,903.77
6000	Transfer from EMR	303	Highways	7,255.00	
6000	Transfer from EMR	305	Street Lighting		11,740.25
6001	Transfer to EMR	102	Administration	7,997.26	
6001	Transfer to EMR	301	Town Centre and Community Safe	519.44	
6001	Transfer to EMR	304	Allotments	600.00	
7001	The Retired	701	The Retired	967.25	
8002	CIL Expenditure	302	Recreation Grounds	59,635.23	
8060	Misc Resolved Gen Reserves & c	101	Employee costs	10,315.84	
8060	Misc Resolved Gen Reserves & c	102	Administration	1,500.00	

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Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
8060	Misc Resolved Gen Reserves & c	104	General Administration	2,737.53	
8060	Misc Resolved Gen Reserves & c	201	Council Offices	6,972.93	
8060	Misc Resolved Gen Reserves & c	302	Recreation Grounds	31,603.32	
8060	Misc Resolved Gen Reserves & c	304	Allotments	1,364.18	
			Trial Balance Totals :	1,457,607.76	1,457,607.76
			Difference	0.00	

	Account	Opening Balance	Net Transfers	Closing Balance
320	Council Office Mntce Fund	22,115.00	-6,720.00	15,395.00
322	Town Election/Poll/Referendum	16,657.00		16,657.00
324	Elections Fund	26,683.87	-5,710.90	20,972.97
328	Office IT Equipment Reserve	897.00		897.00
331	Brightling Reserve	8,514.21		8,514.21
334	Town Focal Enhancemt Reserve	592.20		592.20
335	Street Lights Reserve	96,914.31	-11,740.25	85,174.06
338	Hailsham Beds Reserve	1,398.54		1,398.54
339	Office Alterations Reserve	19,899.75		19,899.75
341	Staff - Consultant/Temporary	8,325.55	-5,035.00	3,290.55
342	S106 funds	244,147.25		244,147.25
344	Play Equipment	12,000.00	-9,335.00	2,665.00
346	Neighbourhood Plan	15,000.00		15,000.00
347	CCTV reserve	0.00	519.44	519.44
348	Consultation/Newsletter	1,003.00	-555.00	448.00
349	CIL funds	139,029.22	-51,637.97	87,391.25
350	Picnic Benches	788.00	-719.49	68.51
351	Skate Park	9,346.00		9,346.00
352	Overtime	2,275.27	-729.04	1,546.23
353	Polegate Community Library	51,000.00		51,000.00
354	New air con unit	1,220.00		1,220.00
355	Christmas Lights (new)	1,750.00		1,750.00
356	Bins	5,250.00		5,250.00
358	VAS (SID)	10,299.60	-6,030.00	4,269.60
359	Land purchase car park	100.00		100.00
360	Land Purchase open space	40,100.00		40,100.00
361	Allotment unreturned deposits	875.00	600.00	1,475.00
362	emr training courses	2,476.00		2,476.00
364	Changing Places Toilet Maint	3,884.35	-2,184.05	1,700.30
365	Mayors residual fund	623.68	-623.68	0.00
366	Allotment major works	0.00	7,255.00	7,255.00
		743,164.80	-92,645.94	650,518.86

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SUMMARY FOR POLEGATE TOWN COUNCIL

Company reference:	[redacted]
Statement date:	20 March 2025
Page number:	1 of 4
Monthly spend limit:	£2,600.00

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel:	0800 008 008
Outside UK:	+44 1604 269452
ROI:	1800 849 123
Online:	www.barclaycard.co.uk/commercial

Date of previous statement:	20 February 2025
Previous balance:	£324.59
Payment received:	£324.59 CR
Total of charges and adjustments:	£0.00
Total of new spending:	£498.82
New balance:	**£498.82**
Payment due by:	**27 March 2025**

Payment instructions

"Thank you for using Barclaycard Commercial. Your bank account 3****537, at branch 20 -**- 91 will be debited with the amount of the new balance on or immediately after 27 March 2025."

Allocation of payments

If you do not pay off the full amount outstanding by the payment due date, we will allocate any partial payments to the outstanding balance in the following order: Default fees, Interest, Service Charges, Fees, Transactions and Cash.
The way in which payments are allocated can make a significant difference to the amount of interest you will pay until the balance is cleared completely.

Payments, charges and adjustments

	BALANCE FROM PREVIOUS STATEMENT	324.59
27 Feb 2025	DIRECT DEBIT PAYMENT THANK YOU	324.59 CR
Total of payment, charges and adjustments		**£0.00**

New balances by individual cardholder

Name	Card number	Monthly spend limit	Balance
[redacted]	[redacted]	[redacted]	268.62
			230.20
Total cardholder expenditure			**£498.82**
New balance			**£498.82**

	NET	VAT	GROSS
	31.07	6.21	37.28
	5.82	1.16	6.98
	82.48	16.49	98.97
	18.04	3.61	21.65
	45.2	9.04	54.24
	6.45		6.45
	13.4	2.68	16.08
	53.85	10.77	64.62
	170	34	204
	-9.55	-1.91	-11.45
			498.82

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STATEMENT FOR J TRICKER

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference:	[redacted]
Card number:	
Statement date:	20 March 2025
Page number:	3 of 4
Monthly spend limit:	[redacted]

Date	Description	Amount
7 Mar 2025 100385383905	X2 CONNECT LIMITED NEWARK LND COMPUTER NETWORK/INFORMATION SERVICES Vandalism Defib (phone) box glass fitters	✓204.00
7 Mar 2025 100385383905	SP SIGNTRADESUPPLIES MAIDSTONE LND CONSTRUCTION MATERIALS	✓ 64.62
2 new purchases / cash advances. Total of spending.		**£268.62**

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[redacted]

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STATEMENT FOR J P WEBBER

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference: [redacted]
Card number:
Statement date: 20 March 2025
Page number: 4 of 4
Monthly spend limit: [redacted]

Date	Description		Amount
26 Feb 2025 270215122625	TOOLSTATION UK NORTHAMPTON ENG HARDWARE STORES		37.28
27 Feb 2025 030385481475	SCREWFIX DIRECT WWW.SCREWFIX. LUMBER AND BUILDING MATERIALS STORES		6.98
28 Feb 2025 030325481045	CLR*www.paints4trade. West ThurrockGBR PAINTS,VARNISHES AND SUPPLIES		98.97
28 Feb 2025 030385383905	X2 CONNECT LIMITED NEWARK LND COMPUTER NETWORK/INFORMATION SERVICES		21.65
3 Mar 2025 040315122625	AGRI-LINC LIMITED BOURNE ENG COMMERCIAL EQUIPMENT, NOT ELSEWHERE CLASSIFIED		54.24
4 Mar 2025 050355504435	POST OFFICE COUNTER POLEGATE POSTAGE STAMPS		6.45
4 Mar 2025 050385383905	X2 CONNECT LIMITED NEWARK LND COMPUTER NETWORK/INFORMATION SERVICES	Defib glass Brightling.	16.08
7 Mar 2025 100385383905	X2 CONNECT LIMITED NEWARK LND COMPUTER NETWORK/INFORMATION SERVICES	-11 -11	11.45 CR
8 new purchases / cash advances. Total of spending.			£230.20

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Section 3 – External Auditor's Report and Certificate 2023/24

In respect of **Polgate Town Council – ES0078**

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

• summarises the accounting records for the year ended 31 March 2024; and
• confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2023/24

Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The smaller authority has disclosed that it made proper provision during the year 2023/24 for the exercise of public rights, by answering 'Yes' to Section 1, Assertion 4. However, as was reported last year, we are aware that it failed to do this and therefore should have answered 'No' to this Assertion. It has also disclosed that it took appropriate action on all matters raised in reports from internal and external audit, by answering 'Yes' to Section 1, Assertion 7, which, on the basis of the above, is not correct.

The AGAR was not accurately completed before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR:

- Unpaid direct debits as at the year end have been incorrectly included as reconciling items in the bank reconciliation. The figures in Section 2, Box 8 should read £956,465.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

3 External auditor certificate 2023/24

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

External Auditor Name	
	PKF LITTLEJOHN LLP

External Auditor Signature PKF Littlejohn LLP   Date 21/08/2024