

				Year 2023/24		Year 2024/25	
				Budget		Budget	Notes
101		EMPLOYEE COSTS		179,520		203,071	
		TOTAL EMPLOYEE COSTS		179,520		203,071	increase due to pay awards and increments new posts
							sponsorship?? May reduce this BY 1800 IF SPONSORED
102		ADMINISTRATION		£		£	
1009		Bank Loyalty Fees		(370)		(170)	income
4010		Internal Auditor		500		500	moved from 101 centre lower fees
4030		Postage		300		300	less stamps needed
4031		Stationery		1500		1500	
4032		Photocopy Charges		1500		1500	Includes newsletter and booklet printing.
4035		Computer Consumables		300		300	
4036		MS office suite, staff, Jo for remote meetings & project		700		700	staff office suite & project
4037		Website, domain, maintenance		350		350	
4039		Legal Fees		5000		5000	
4040		Audit Fees (external)		1600		1600	
4043		Insurance Premiums		5200		6000	increase
4044		Insurance Tree Inspection		500		1000	additional trees
4045		Subscriptions		3200		3600	nalc salc increase and slight increase of others.
4046		Publications		200		300	yellow book is now over £120 on its own
4047		Advertising		100		150	
4049		Tree Works Brightling Road		1500		1500	
4050		Town Council Elections		5500		4000	XXXXX
4051		Poll referendum/by election costs		0		0	
4053		Refreshments		250		250	
4056		Bank/Barclaycard Charges		1000		1000	
4059		First Aid		150		150	
4061		Newsletter/Mailshot Printing		0		0	included in photocopy code
4062		Newsletter/Mailshot Production		500		500	
4063		Hire of Halls		300		300	
4069		Telephones		1000		1000	
4070		Broadband / Internet Charges		500		500	
4071		IT services (maintenance of software and equipment) backup		3300		3500	cloud backup for NAS and IT support
4072		IT outlook/office costs		1950		2200	outlook accounts, office 365 exchange account, outlook backup
4073		IT Office equipment reserve		700		700	reserve for new equipment £3500 / 5 years
		TOTAL ADMINISTRATION COSTS		37,230		38,230	

				£		£	
103		TOWN COUNCILLORS					
1006		Mayor's Charity Fund		0		0	fund raising income
4090		Councillors Allowances		7000		7300	
4091		Councillors Expenses		500		600	
4092		Councillors Training		1000		1000	
4093		Mayors Allowance		2000		2000	
4095		Mayor's Fund Raising Charity		0		0	
		Mayors Civic Event		0		1000	new event as per business plan not resolved
		TOTAL TOWN COUNCILLORS		10,500		11900	
104		GENERAL ADMINISTRATION					
1004		Photocopies/Postage recharge		0		0	
1010		Investment Income		(500)		(3,500)	Income actual is aorund 7000 but rates change
4100		Grants To Other Organisations		1,000		1000	
4103		Public Information Event(s)		1,000		1000	
4104		Other events		1,000		1500	1000 for summer 500 for other events
4105		Finance Software		1,200		1800	more modules £++
		TOTAL GENERAL ADMINISTRATION		3,700		1,800	
201		COUNCIL OFFICES					
1000		Hire of Chamber / Offices		0		0	
4004		Cleaning contract 49 & 51		2000		1500	new lower cost
4130		Council Tax		8500		9000	est 5%
4131		Electricity		3000		4000	
4132		Water Charges		300		400	
4133		Sewerage Charges		550		550	
4136		Photocopier Lease		810		1500	renewing contract awaiting final quote. Old machine reduced
4139		Window Cleaning		300		360	
4140		Alarm Maintenance		1800		500	
4141		Fire Precautions		440		440	
4142		Other maintenance		600		1000	stair lift?
4146		Other Office Equipment		1250		1400	need new air con 1 over 3 years apporx 600 yr 2
4154		Housekeeping sanitary bins 49/51		380		380	includes council garden toilet
4155		Refuse Collection (Commercial)		1300		1300	
4162		PWLB Loans - Capital		4920		5202	
4163		PWLB Loans - Interest		653		375	

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205		HIGH STREET TOILETS					
1035		Income from Toilet Scheme		(1,234)		(1,234)	
4500		Cleaning/opening contract		11,000		11,500	including opening closing and cleaning
4501		Maintenance		250		2,000	annual maintenance with HM (previously from gen reserves)
4504		Sanitary units & other costs		310		450	
		Other maintenance				350	Vandalism and blocked drains etc
		TOTAL HIGH STREET TOILETS		10,326		13,066	
301		TOWN CENTRE & COMMUNITY SAFETY					
4201		CCTV Costs		3,500		5,500	police now changing this... awaiting costs.
		Defibrillator costs maintenance				1,500	NEW ADOPTED AS RESOLVED
		RESERVE FOR REPLACEMENT OF DEFIBS OVER 10 YEARS				2,000	10 @£3K /LIFE OF MACHINE 10 YEARS
		TOWN CENTRE & COMMUNITY SAFETY		3,500		9,000	
302		RECREATION GROUNDS / FACILITIES					
1022		Brightling road lease charges (income)		(120)		(120)	
1050		Insurance Refunds/claim rebate					
1060		Miscellaneous Income					
4220		General Maintenance		9,000		13,000	Have had to resolve extra x 2 2000
4221		Recreation Ground - Water		390		0	now cic
4223		Grounds Maintenance		3,500		4,500	
4230		Skate Park Facilities		3,000		3,000	
4238		Bin Emptying		6,100		7,300	extra bins installedas resolved
4240		Lease Charges		150		170	Increased by ESCC
4241		Dog Bins		2,860		2,860	
4242		Playground Equipment		2,000		2,000	put to reserve remainder to accumlate for equipment
4243		Safety Inspections - (All Equip)		1,500		1,500	some in PWMRG CIC GRANT
		TOTAL RECREATION GROUNDS		28,380		34,210	
303		HIGHWAYS					
1051		ESCC Grass Cutting contribution		(3,135)		(4,048)	
4250		Bus Shelters		0		0	
4256		Urban Grasscutting		25000		27500	estimated 15 cuts @ 3135 plus extras
4258		flowers summer & winter all beds except hailsham rd		6,600		7,500	summer 6600 winter (new) 900
4259		Council Office Garden/Crossroads/Wannock		1,000		1,000	
4263		Bulb Planting		1,000		1,000	*****
		mobile speed camera contract		0		1,100	new resolved

		TOTAL HIGHWAYS		30,465		34,052	
304		<u>ALLOTMENTS COPHALL</u>					
1070		Allotment Fees		(2,500)		(2,500)	
4270		Maintenance		700		700	PAYBACK TEAM HELPING FREE
4271		Improvements		350		700	skip hire increase skips 250 each plus extras
4272		Water Charges		800		1,000	
4274		Grounds Maintenance		650		700	Grounds Maintenance split from overall grounds maintenance
		TOTAL Cophall ALLOTMENTS		£0		£600	
304		<u>ALLOTMENTS GOSFORD</u>					
1072		Allotment Fees Gosford		(175)		(175)	
4273		Rent of Land		175		175	Run by PTC land owned by WDC. Any incom
		Total Gosford Allotments		0		0	
							Notes
305		<u>STREET LIGHTING</u>		£		£	
4280		Energy Charges		9600		9600	MAY NEED TO INCREASE NEXT YEAR
4281		Maintenance Charges		10400		10400	
4282		New Work / Improvements/repairs		8500		9000	
4286		Xmas Decorations		13000		14000	
4287		Additional Christmas Decorations		2000		0	
		TOTAL STREET LIGHTING		43,500		43,000	
306		<u>PRIZES & PRIZEGIVING</u>		£		£	
4096		Poppy Wreath Remembrance day		60		60	REMEMBRANCE AND DIEPPE RAID WREATHS
4293		Best Back Garden		0		0	
4294		Mayor's cup		0		0	
4295		Best Allotments		0		0	
4296		Best Gardens		0		0	
4297		Best Dressed Houses		0		0	
4298		Best Dressed Shops		0		0	
4299		Prize Party		0		0	
		TOTAL PRIZES & PRIZEGIVING		60		60	
		<u>THE POLEGATE PARTNERSHIP</u>					
1040		Flower Beds -Hailsham (A27) Road		(1,000)		(1,000)	

4306		Replacement planting in flower beds/reserves if not required this year		450		450	This goes to a reserve and is monitored - spe
4307		Maintenance and watering of beds		550		550	
		TOTAL THE POLEGATE PARTNERSHIP		0		0	
401		PLANNING COMMITTEE					
4320		Hire of Halls		200		250	
		TOTAL PLANNING COSTS		200		250	
7001		THE RETIRED Mayors Tea Party		800		1,000	
		TOTAL RETIRED		800		1,000	
				Year 2023/24		Year 2024/25	Notes
		SUMMARY		Annual Budget		Annual Budget	
				£		£	
		TOTAL EMPLOYEE COSTS		179,520		203,071	
		TOTAL ADMINISTRATION COSTS		37,230		38,230	
		TOTAL TOWN COUNCILLORS		10,500		11,900	
		TOTAL GENERAL ADMINISTRATION		3,700		1,800	
		TOTAL COUNCIL OFFICES		26,803		27,907	
		TOTAL 51 HIGH STREET now included above		800		800	
				0		0	
		TOTAL GRANT TO CIC		26,124		33,950	
		TOTAL HIGH STREET TOILETS		10,326		13,066	
		TOTAL TOWN CENTRE & COMM. SAFETY		3,500		9,000	
		TOTAL RECREATION GROUNDS		28,380		34,210	
		TOTAL HIGHWAYS		30,465		34,052	
		TOTAL ALLOTMENTS		0		600	
		TOTAL ALLOTMENTS GOSFORD		0		0	
		TOTAL STREET LIGHTING		43,500		43,000	
		TOTAL PRIZES AND PRIZEGIVING		60		60	
		TOTAL POLEGATE PARTNERSHIP		0		0	
		TOTAL PLANNING COSTS		200		250	
		TOTAL THE RETIRED		800		1,000	
		TOTAL EXTRAS					
		PERIOD TOTALS		401,908		452,896	

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